

Let's go to the Power Life!

School Code: 88680429
State of California: C3040862
SEVIS School Code: LOS214F51555000



LORDLAND UNIVERSITY

CATALOG 2021 - 2023



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Let's go to the Power Life!

LORDLAND UNIVERSITY



GENERAL



A QUALITY EDUCATION FROM LORDLAND UNIVERSITY

This catalog is designed to help you understand the challenges and opportunities of Lordland University.

All information, including statements of fees, course offerings, admission requirements, and graduation requirements is subject to change without any notice or obligation.

WELCOME TO LORDLAND UNIVERSITY

Beloved, I pray that all may go well with you and that you may be in good health, as it goes well with your soul (3 John 1:2)

Lordland University is founded with the motto of 'lets's go to the Power Life!', and has been aspiring and developing the potential powers that lie in its core. I am honored and proud to lead this remarkable institution.

A university education prepares you for a future full of choices. Our institution offers an outstanding educational and curricular experience with both the facilities and network to guide you succeed. Our faculty members create an exceptional learning environment and take a personal interest in your success as well.

Lordland University has been established based on the love of the humankind, which transcends human races and nationalities. I am certain that you will be impressed with the comfortable, welcoming atmosphere on campus. At Lordland University, you will gain invaluable perspectives and skills that enhance the ability to compete and succeed beyond university. We look forward to meet you at Lordland University.



A handwritten signature in blue ink, appearing to read "Charles Kajin Jung".

Charles Kajin Jung, Ph.D. & Ed.D
Chairman & CEO



PRESIDENT'S MESSAGE

All Scripture is God-breathed and is useful for teaching, rebuking, correcting and training in righteousness, so that the man of God may be thoroughly equipped for every good work (2 Timothy 3:16-17)

It is a pleasure to welcome you to Lordland University. Lordland University has been established to brighten the torch of the truth in this dark world, through working with you.

The purpose of our institution is to develop the power of God which has bestowed to the human being and to transmit the superpower of the subconsciousness to the human being.

Our university offers the highest quality education by integrating educational experiences both inside and outside of the classroom. Our faculty members are experienced professionals and doctors in many fields who are committed to help you in order to create an encouraging academic environment. You will surely find a welcoming and caring faculty members and staff who are designated to support your educational journey here at Lordland University.



A handwritten signature in black ink, appearing to read 'Kang I. Lee'.

Kang I. Lee, Ph.D. & J.D.
President

NON-DISCRIMINATION POLICY

Lordland University does not discriminate on the basis of race, color, creed, sex, national origin, age, physical disability, marital status, veteran status, personal appearance, family responsibilities, political affiliation, source of income, sexual preference, the exercise of statutorily or constitutionally protected rights, or on the basis of the exercise of conduct consistent with the university's policy on academic freedom in the administration of any of its educational policies, programs, activities, admissions policies and procedures, scholarship and loan programs, or other university administered programs.

The university ensures the rights of all individuals to equal employment opportunity and excludes from its employment policies any consideration not directly and substantively related to merit and performance. The nondiscrimination policy of the university is consistent with, implements the statutory intent of, and provides procedures for discrimination complaints under:

- Sections 503 and 504 of the Rehabilitation Act of 1973 and 34 CFR 104 et seq. (pertaining to handicap/disability);
- Title VI of the Civil Rights Act of 1964 and 34 CFR 100 et seq. (pertaining to race, color and national origin);
- Title VII of the Civil Rights Act of 1964 and 29 CFR 1601 et seq. (pertaining to discrimination in employment on the basis of race, color, religion, sex, and national origin);
- Title IX of the 1972 Education Amendments and 34 CFR 106 et seq. (pertaining to sex);
- The Age Discrimination in Employment Act of 1975; and
- The Americans with Disabilities Act of 1990.

In compliance with section 402 of the Vietnam Era Veterans Readjustment Act of 1974, the university does not discriminate against any employees or applicants for employment because they are special disabled veterans or veterans of the Vietnam era, or because of their medical condition.

In a continuing effort to enrich its academic environment and provide equal educational and employment opportunities, the university subscribes to the fundamental importance of a multi-cultural and diverse workforce and student body and seeks to enhance the pluralism in its programs and in the makeup of its student body, faculty and staff by actively and encouraging applications from members of all groups that are underrepresented in higher education.

COMMITMENT TO EXCELLENCE

- All faculty members and staff will demonstrate a commitment to excellence.
- Students are treated fairly with respect and compassion by the faculty members and staff.
- Students are provided with reading, writing, speaking, and critical thinking experiences in classes.
- Contract faculty are required to conduct classes, hold office hours, and participate on university committees.
- Deans and faculty members will be available to assist and advise students.
- Department chairs and program directors will take an active role in the recruitment and professional development of their program colleagues.
- Classes are scheduled to meet students' need.
- Classrooms are appropriately equipped to meet acceptable standards for class activities.
- Lordland University will demonstrate a commitment to the maintenance of its grounds and facilities as a reflection of the excellence of its programs and services.
- The health and safety of the entire university community will be of utmost importance.

DISCLOSURE STATEMENT

Lordland University is a Religious Exempt Status School by the California Bureau for Private Postsecondary Education. The Bureau's approval means the institution and its operation comply with the standards established under the Law by the State of California for private postsecondary educational institutions.

Lordland University has been operated with Bureau approval, and in compliance with all applicable state statutes, rules, and regulations. In July 1, 2007, the Bureau ceased operations in accordance with a 'sunset' provision in the state law.

Lordland University has entered into a voluntary agreement with the California Department of Consumer Affairs. Under that agreement, we continue to comply with all applicable state statutes, rules, and regulations that were in effect as of the close of business in June 30, 2007.

- Any questions a student may have regarding this catalog or Lordland University that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at:
Address: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
Mailing address: P.O. Box 980818, West Sacramento, CA 95798-0818
Toll free telephone number: (888) 370-7589, Fax: (916) 263-1897
Internet Web site address: www.bppe.ca.gov.
Email: bppe@dca.ca.gov.
- As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.
- A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling at (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site: www.bppe.ca.gov.

- **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

Lordland University has not entered into any articulation or transfer agreement with any other college or university.

The transferability of credits you earn at Lordland University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree, diploma, or certificate you earn in your major program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree, diploma, or certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Lordland University to determine if your credits or degree, diploma or certificate will transfer.

- Lordland University does not currently participate in federal and/or state financial aid programs, however, convenient tuition payment plans are available. In addition, the university has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code(11 U.S.C. Sec. 1101 et seq.)

STATEMENT OF OWNERSHIP

The Lordland University is recognized by the Internal Revenue Service of the Department of the Treasury as an exempt organization(26-2616570) from California income tax under Section 501(c)(3) of the Internal Revenue Code. As a private, not-for-profit, public-benefit Corporation; gifts and donations to Lordland University are tax deductible.

To meet the needs of its students, the university is organized into an educational delivery system based on the democratic process in which the student is the prime concern. In the quest for academic quality, the university has a commitment to increase and strengthen the quality of teaching in the classroom through trying varied teaching models, careful evaluation and feedback.

Lordland University is a nonprofit, public benefit educational institution that provides services supportive of students' efforts in succeeding academically, vocationally and personally. In order to fulfill its mission, the university strives to provide excellence in education by hiring well-prepared and experienced faculty and staff; by maintaining an updated facility that fosters educational growth in a pleasant and safe environment with modern classroom equipment and library facilities.

GOVERNANCE

Lordland University is a private, nonprofit, nonsectarian, coeducational university organized as a corporation under the laws of the state of California- subject to any limitations contained in the general nonprofit corporation laws of the State. The university operates in compliance with the California Education Code and the California Code of Regulations under the authority of the California Bureau for Private Postsecondary Education. The university is governed by an appointed Board of Directors.

The President of Lordland University is the university's chief executive officer who, together with the Board of Directors, sets the agenda for the strategic vision for the future of the university while embracing its core mission, its sense of community, its overall intellectual environment and providing financial leadership and operating management at the highest possible levels. Within this context, the President is responsible for maintaining the university's focus so that the goals, the objectives and the integrity of its mission and purpose are maintained and met.

The Board of Directors represents the ultimate and inclusive authority within the university. Their authority is derived from the university' bylaws. The Board of Directors is the primary policy-making body of the university. Within this context- A policy is a general rule or principle, or a statement of intent, or direction, that provides guidance to administrators in reaching decisions with respect to the particular matters entrusted to their care.

All policies of the university must be approved by the Board before they become official policies. The Board has promulgated bylaws delineating the policy-making process for policy issues that require Board approval. The Board of Directors, under Section 43800 of Title V of the California Administrative Code, reserves the right to add, amend, or repeal any of its regulations, rules, resolutions, standing orders, or rules of procedures, in whole or in part, at its discretion.

In certain areas, because of the routine nature of the matters, the Board delegates its policy-making authority to the President. However, final approval still resides with the Board. In some instances there are statutory requirements of formal action on certain issues due to provisions written into the university's original bylaws. These constraints limit the delegation of authority by the Board of Directors on certain policy issues and responsibilities.

STATEMENT OF CONFLICT OF INTEREST

An actual or potential conflict of interest occurs when a member of the School community is in a position to influence a decision that may result in Member of the School community are expected to exercise good judgment, honesty, and high ethical standards in all business transactions and have an obligation to conduct business within the guidelines that prohibit actual or potential conflicts of interest. The Board of Directors, faculty, and staff members should deal with suppliers, clients, students, contractors, government agencies, and all other having a relationship with the School of the sole basis of what is in the best interest of the School without consideration of personal gain.

This policy establishes the framework within which the School wishes to operate. The purpose of these guidelines is to provide general direction so that members of the School community can seek further clarification on issues related to the subject of acceptable standards of operation. Members of the Board of Directors should contact the Chairperson of the Board and all others should contact the President of the School for more information or questions about conflict of interest. It is possible for the opinion of the School's attorney may be sought for clarification.

An actual or potential conflict of interest occurs when a member of the School community is in a position to influence a decision that may result in personal gain for that person or for a relative as a result of the School's business dealings. For the purpose of this policy, a relative is any person who is related by blood or marriage including spouse, child, step-child, parent, step-parent, parent-in-law, parent's siblings, sibling's child or step-child, niece, nephew, first cousin, and those whose relationship with the colleague is similar to that of persons who are related by blood or marriage.

No "presumption of guilt: is created by the mere existence of a relationship with outside firms. However, if members of the School community have any influence on transactions involving purchases, contracts, or leases, it is imperative that they disclose to the appropriate part mentioned above as soon as possible the existence of any actual or potential conflict of interest so that safeguards can be established to protect all parties.

Personal gain may result not only in cases where a colleague or relative has a significant ownership in a firm with which the School is doing business, but also when a member of the School community or a relative receives any cash, a gift (including tickets) of substantial value (defined as greater than or equal to \$50), or special consideration as a result of any transaction or business dealings involving the School.

The Board of Directors and the President of the School have the ultimate authority and responsibility to determine he application of this policy and the implementation of steps to be taken to correct a situation deemed not in the best interest of the School, including, if appropriate, recommendation of disciplinary action or discharge. Members of the School Community to whom this policy applies will be given a copy of the policy and will be required to sign a disclosure statement at the tie of hire. Certain key personnel will be required to sign a disclosure form on an annual basis.



Let's go to the Power Life!

LORDLAND UNIVERSITY



SCHOOL INFORMATION & POLICIES



MISSION

Our Mission is based on the scripture in Matthew 28:19-20: 'Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always, to the very end of the age'

We offer exemplary education through our undergraduate and graduate degrees in the fields of Theology, Religious Education, and Missiology. In pursuing our goals, the university seeks to cultivate from students:

- Intellectual and academic integrity, informal ethical values
- Tolerance of social differences and diversity of cultures, and courageous aspirations towards the best for one's life, family, society, and the world at large
- Creativity in critical thinking, intellectual problem-solving through effective reading and research, clear writing, and articulate speech
- Inner drive and aptitude to exercise personal, professional, and social leadership in his/her chosen field of endeavor
- A sense of a personal joy and fulfillment
- A sensitivity to the needs of others and commitment to the betterment of humanity

The university will achieve the mission through emphasizing and supporting excellence in teaching, and also in public service consistent with the educational emphases. In fulfilling of our mission, Lordland University recognizes the duty to:

- Maintain a learning environment that will attract and challenge outstanding students
- Prepare students to succeed in professional programs
- Provide a physical environment and support services that will help members of the university to achieve their educational goals

PURPOSE

Lordland University is intended to help student to prepare in pursuing their careers. It is our goal of our university to provide comprehensive education. We focus mainly on academic excellence with well-structured curriculum which will result in our graduate students.



OBJECTIVES

At Lordland University, individual student:

- Will be acknowledged as a disciple by
 - Accepting themselves as a disciple
 - Exemplifying being of a disciple
 - Structuring a Proper Relationship with God
 - Improving leadership and Human Relations
- Will be baptize in the Name of the Father, the Son, and the Holy Spirit of God by
 - Knowing God
 - Knowing Jesus
 - Knowing the Holy Spirit
 - Understanding baptism and the churches
- Will be disciplined to
 - Train Pastor, Assistant Pastors, and Laymen leaders
 - Guide their lives daily-based pure life in God
 - Perform leadership worldwide
- Will be encouraged to endeavor and achieve the highest educational level possible in his/her chosen field of study
- Will be provided assistance to utilize his/her educational abilities for their community and themselves
- Will be encouraged and prepared to become actively involved in the professional community for the purpose of professional contributions

EDUCATIONAL PHILOSOPHY

The founding philosophy of Lordland University is to provide quality educations in the field of Theology, Divinity, Missiology, and Religious Education. Our educational experiences are fostered by the personal relationships, intellectual communications, and exchanging of ideas between students and faculty members.

The instructional programs of Lordland University are designed to challenge students not only to acquire knowledge, but also to develop the skills of critical analysis, reasoning, creativity, and self-expression. Our traits come and emerges from the institution's relatively small size and commitment to effective teaching, high standards of scholarship, ongoing professional development, and high academic standards in the faculty members, staff, administration, and students.

STATEMENT OF FAITH

- **God** - We believe there is only one God, the Holy Triune God, existing eternally in three persons, the Father, the Son, and the Holy Spirit.
- **God The Father** - We believe in God the Father who governs all things and is accomplishing His purposes in creation and in the Church to His glory. He initiates creation and redemption, which He accomplishes through His Son and the Holy Spirit.
- **Jesus Christ** - We believe in one and only Son of God, Jesus Christ both true God and fully man, who was with the God the Father who made the universe. He came to the world as Savior. He was incarnated by the Holy Spirit, and born of the Virgin Mary. He lived an exemplary, sinless life in perfect submission to God the Father. He died on the cross, bodily resurrected from the dead on the third day, ascended into Heaven, and will return from Heave as the image of His ascension. Now, as our high priest and advocate, He is at the right hand of the Father. He will return to establish His righteous and peaceful Kingdom of God. We believe whoever believes that the Lord Jesus is the Christ will be saved.

LORDLAND UNIVERSITY

- **The Holy Spirit** - The Holy Spirit, sent to indwell, regenerate, sanctify, and empower in every believer's heart, is a divine person and the Third Person of the Trinity of God. The Holy Spirit came from the Father of God and the Son of God to convict the world of sin and to bring righteousness and of judgment. We believe the Holy Spirit helps, teaches, guides, comforts, and equips us to love God, serve God, and obey God to be gradually like Christ.
- **Holy Bible** - We believe in the Bible, the Word of God, to be the final authority, infallible rule, and the divine and only standard for establishing our Christian faith, conduct, and practice. The Holy Bible is God's written Scriptures consisting of the Old and New Testaments. The Holy Scriptures were inspired by God. The written Word of God is fully reliable, inerrant, and without error.
- **Creation** - We believe in the creation of the universe as presented in the Bible. We believe in the accuracy and full historicity of the Scriptural record of creation including the literal truth and presence of heaven and hell and the existence of Satan, devil, sin, and evil powers in real.
- **The Human Beings** - We believe in the creation of humankind in God's image and likeness as presented in the Bible. We believe that we are to have a relationship with God, to be loved by God. However, all humans are born sinners because of Adam and Eve's disobedience. As a result, all people experience the process of death physically and spiritually. Therefore, from birth, all human beings carry the original sin.
- **Salvation** - We believe that the salvation has come through Jesus Christ for all people. Therefore, whoever confesses his/her sins and accepts Him as his/her personal Savior will be born again by the Holy Spirit, and receives the eternal life, and becomes God's child.
- **Sanctity and Life** - We believe the will of God. We should respect the sanctity of each human life. We should be filled with the Holy Spirit so that we will be sanctified wholly, separated from sin, and fully dedicated to the will of God.
- **The Church** - We believe the Church consists of all believers in the Lord Jesus Christ who are redeemed and born again by His blood and by the Holy Spirit. Church is a loving spiritual Body, the Church, and Christ is the Head of His Church. We believe that Christ had commissioned to go into all nations to be a witness and to preach the Gospel. The believers in the local churches joined together for worship, prayer, fellowship, proclamation of the Gospel, observance of the ordinances, instruction through the God's Word, and participation in the Communion and Baptism.
- **Healing** - We believe in the divine healing power of God and miracles which we can receive from God by His will and His purpose. We believe that God's healing is a privilege for all Christians.
- **Resurrection** - We believe in the bodily resurrection of both the just and the unjust respectively. The just will resurrect unto eternal life and glory in heaven, and the unjust will resurrect unto judgment in the place of everlasting punishment.
- **The Second Advent** - We believe in the imminent second coming of Jesus Christ. Jesus' second is all coming believers' blessed hope. The truth of His second coming motivates and leads us to live holy and faithfully.

BIBLICAL CODE OF CONDUCT

Lordland University is a community of Christian believers who confess and follow Jesus Christ as Lord and Savior. The community is expected to uphold the Word of God and apply biblical standards of morality and integrity in life. Students are expected, therefore, to conduct themselves in a manner in keeping with Christian decorum and testimony. This involves embracing attitudes and actions the Bible identifies as virtuous and avoiding attitudes and actions the Bible identifies as sinful. Students are required to abide by all published policies, codes, and regulations prescribed by the institution. Students also must abide by applicable local, state, and federal laws. The institution reserves the right to require disciplinary action of students whose behavior is in conflict with the Biblical Code of Conduct.

According to the Word of God, followers of Christ are expected to

- Manifest the fruit of the Spirit such as "love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control" and "put on compassion, kindness, humility, meekness, long-suffering, bearing with one another and forgiving one another" (Gal. 5:22-23; Col. 3:12-14).
- Seek righteousness, mercy, and justice, and love what is good and detest what is evil (Prov. 21:3, 31:8-9; Amos 5:15; Micah 6:8; Matt. 23:23; Rom. 12:9, 16:19; Gal. 6:10).

- Uphold the God-given worth of human beings, from conception to death, as the unique image-bearers of God; and uphold chastity and the sanctity of marriage, defined biblically as the covenant union between a man and a woman (Gen. 1:27, 2:24; Ps. 139:13-16; 1 Cor. 6:18; Heb. 13:4).
- Live in Christian liberty and practice wise stewardship of mind, body, time, abilities, money, and possessions (Gal. 5:13-14; 1 Pet. 2:16-17).
- Be accountable to a local church or pastor, and live a peaceful, prayerful, and Godly life (1 Thess. 4:11, 5:17-18; Heb. 10:25; 1 Tim 2:2; Titus 2:7-8; James 5:16).
- Be humble people of integrity whose word is trustworthy, who witness for the Gospel, practice good works, and resolve inter-personal or corporate conflicts, grievances, or disputes in a biblical manner only (Ps. 15:4; Matt. 5:24, 5:33-37, 18:15-17; Acts 1:8; 1 Cor. 6:1-8; Gal. 6:10; Eph. 2:10, 4:31-32; Heb. 10:24; 1 Pet. 2:11, 3:15; Psalm 15:4; Matt. 5:33-37).

According to the Word of God, followers of Christ are expected to abstain from

- Blasphemy, lying, stealing, dishonesty, slander, gossip, greed, vulgarity, murder, hypocrisy, covetousness, self-righteousness, arrogance, immodesty, and illegal activities (Prov. 16:18; Exod. 20:7; Matt. 16:6, 23:13-36; Acts 15:5-11; Rom. 13:1-2, 13:9; 1 Cor. 6:10; Gal. 3:26-29; Col. 3:8-9; 1 Tim. 2:8-10; Heb. 13:5-6; James 2:1-13).
- Sinful attitudes and behaviors such as “sexual immorality, impurity and debauchery, idolatry, witchcraft, hatred, discord, jealousy, fits of rage, selfish ambition, dissensions, factions, envy, drunkenness, orgies, and the like” (Gal. 5:19-21).
- Adultery, lust, fornication, homosexual behavior (page 124 – RCW 26.04), and all other sexual relations outside the bounds of God-sanctioned marriage (Lev. 18:22, 20:10-17; Matt. 5:27-28; Rom. 1:21-27; 1 Cor. 6:9-10; Eph. 5:3-5; Col. 3:5; 1 Tim. 1:10).

CAMPUS LOCATION

Lordland University is located in the heart of Los Angeles, California. Los Angeles is a city with rich history and a diverse population. Our campus is located in between Downtown Los Angeles and Koreatown.

Nearby attractions include Universal Studio, Hollywood, Dodgers Stadium, Griffith Park, Disney Concert Hall, Knott’s Berry Farm, Disneyland, Staples Center, Honda Center, and more.

Lordland University is located at
119 Belmont Ave, Los Angeles,
California 90026.



Legal Holidays

Lordland University is closed on the following days:

- New Year's Day
- Memorial Day
- Columbus Day
- Martin Luther King Jr. Day
- Independence Day
- Veterans Day
- Presidents' Day
- Labor Day
- Thanksgiving Day (plus Friday following)
- Christmas Day

ACADEMIC CALENDAR

Spring Quarter, 2021

February 22~27	Registration period for all students; New student orientation
February 27	Beginning of quarter for faculty
March 01	Instruction begins; First day of classes for all student
March 06	Last day to add classes
March 13	Last day to drop classes
May 10~15	Final Examinations
May 22	All grades due to office of admission & records
February 15	Presidents' Day

Summer Quarter, 2021

May 24~29	Registration period for all students; New student orientation
May 29	Beginning of quarter for faculty
June 01	Instruction begins; First day of classes for all student
June 05	Last day to add classes
June 12	Last day to drop classes
August 09~14	Final Examinations
August 21	All grades due to office of admission & records
May 31	Memorial Day - Academic Holiday
July 04	Independence Day - Academic Holiday

Fall Quarter, 2021

August 23~28	Registration period for all students; New student orientation
August 28	Beginning of quarter for faculty
August 30	Instruction begins; First day of classes for all student
September 04	Last day to add classes
September 11	Last day to drop classes
November 08~13	Final Examinations
November 20	All grades due to office of admission & records
September 06	Labor Day - Academic Holiday
October 11	Columbus- Academic Holiday
November 11	Veterans Day - Academic Holiday

Winter Quarter, 2021

November 22~27	Registration period for all students; New student orientation
November 27	Beginning of quarter for faculty
November 29	Instruction begins; First day of classes for all student
December 04	Last day to add classes
December 11	Last day to drop classes
February 07~12	Final Examinations
February 19	All grades due to office of admission & records
November 25~27	Thanksgiving Day - Academic Holiday
December 25	Christmas Day - Academic Holiday
January 01	New Year's Day - Academic Holiday
January 17	Martin Luther King Jr. Day

2021

Legal Holidays

Lordland University is closed on the following days:

- New Year's Day
- Memorial Day
- Columbus Day
- Martin Luther King Jr. Day
- Independence Day
- Veterans Day
- Presidents' Day
- Labor Day
- Thanksgiving Day (plus Friday following)
- Christmas Day

Spring Quarter, 2022

February 22~26	Registration period for all students; New student orientation
February 26	Beginning of quarter for faculty
February 28	Instruction begins; First day of classes for all student
March 05	Last day to add classes
March 12	Last day to drop classes
May 09~14	Final Examinations
May 21	All grades due to office of admission & records
February 21	Presidents' Day

Summer Quarter, 2022

May 23~28	Registration period for all students; New student orientation
May 28	Beginning of quarter for faculty
May 31	Instruction begins; First day of classes for all student
June 04	Last day to add classes
June 11	Last day to drop classes
August 08~13	Final Examinations
August 20	All grades due to office of admission & records
May 30	Memorial Day - Academic Holiday
July 04	Independence Day - Academic Holiday

Fall Quarter, 2022

August 22~27	Registration period for all students; New student orientation
August 27	Beginning of quarter for faculty
August 29	Instruction begins; First day of classes for all student
September 03	Last day to add classes
September 10	Last day to drop classes
November 07~12	Final Examinations
November 19	All grades due to office of admission & records
September 05	Labor Day - Academic Holiday
October 10	Columbus- Academic Holiday
November 11	Veterans Day - Academic Holiday

Winter Quarter, 2022

November 21~26	Registration period for all students; New student orientation
November 26	Beginning of quarter for faculty
November 28	Instruction begins; First day of classes for all student
December 03	Last day to add classes
December 10	Last day to drop classes
February 06~11	Final Examinations
February 18	All grades due to office of admission & records
November 24~26	Thanksgiving Day - Academic Holiday
December 25	Christmas Day - Academic Holiday
January 01	New Year's Day - Academic Holiday
January 16	Martin Luther King Jr. Day

2022

Legal Holidays

Lordland University is closed on the following days:

- New Year's Day
- Memorial Day
- Columbus Day
- Martin Luther King Jr. Day
- Independence Day
- Veterans Day
- Presidents' Day
- Labor Day
- Thanksgiving Day (plus Friday following)
- Christmas Day

Spring Quarter, 2023

February 21~25	Registration period for all students; New student orientation
February 25	Beginning of quarter for faculty
February 27	Instruction begins; First day of classes for all student
March 04	Last day to add classes
March 11	Last day to drop classes
May 08~13	Final Examinations
May 20	All grades due to office of admission & records
February 20	Presidents' Day

Summer Quarter, 2023

May 22~27	Registration period for all students; New student orientation
May 27	Beginning of quarter for faculty
May 30	Instruction begins; First day of classes for all student
June 03	Last day to add classes
June 10	Last day to drop classes
August 07~12	Final Examinations
August 19	All grades due to office of admission & records
May 29	Memorial Day - Academic Holiday
July 04	Independence Day - Academic Holiday

Fall Quarter, 2023

August 21~26	Registration period for all students; New student orientation
August 26	Beginning of quarter for faculty
August 28	Instruction begins; First day of classes for all student
September 02	Last day to add classes
September 09	Last day to drop classes
November 06~10	Final Examinations
November 18	All grades due to office of admission & records
September 04	Labor Day - Academic Holiday
October 09	Columbus- Academic Holiday
November 11	Veterans Day - Academic Holiday

Winter Quarter, 2023

November 20~25	Registration period for all students; New student orientation
November 25	Beginning of quarter for faculty
November 27	Instruction begins; First day of classes for all student
December 02	Last day to add classes
December 09	Last day to drop classes
February 05~10	Final Examinations
February 17	All grades due to office of admission & records
November 23~25	Thanksgiving Day - Academic Holiday
December 25	Christmas Day - Academic Holiday
January 01	New Year's Day - Academic Holiday
January 15	Martin Luther King Jr. Day

2021

2022

2023

January

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

February

S	M	T	W	T	F	S
31	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	1	2	3	4	5	6
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March

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28	1	2	3	4	5	6
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28	29	30	31	1	2	3
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April

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28	29	30	31	1	2	3
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18	19	20	21	22	23	24
25	26	27	28	29	30	1
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May

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25	26	27	28	29	30	1
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23	24	25	26	27	28	29
30	31	1	2	3	4	5

June

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30	31	1	2	3	4	5
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27	28	29	30	1	2	3
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July

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27	28	29	30	1	2	3
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August

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29	30	31	1	2	3	4
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September

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29	30	31	1	2	3	4
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19	20	21	22	23	24	25
26	27	28	29	30	1	2
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October

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26	27	28	29	30	1	2
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24	25	26	27	28	29	30
31	1	2	3	4	5	6

November

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31	1	2	3	4	5	6
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21	22	23	24	25	26	27
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December

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28	29	30	1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
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January

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26	27	28	29	30	31	1
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23	24	25	26	27	28	29
30	31	1	2	3	4	5

February

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30	31	1	2	3	4	5
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20	21	22	23	24	25	26
27	28	1	2	3	4	5
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March

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27	28	1	2	3	4	5
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20	21	22	23	24	25	26
27	28	29	30	31	1	2
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April

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27	28	29	30	31	1	2
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24	25	26	27	28	29	30
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May

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June

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26	27	28	29	30	1	2
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July

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24	25	26	27	28	29	30
31	1	2	3	4	5	6

August

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31	1	2	3	4	5	6
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4	5	6	7	8	9	10

September

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28	29	30	31	1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

October

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25	26	27	28	29	30	1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

November

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30	31	1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
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December

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27	28	29	30	1	2	3
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18	19	20	21	22	23	24
25	26	27	28	29	30	31
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January

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22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

February

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29	30	31	1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
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March

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26	27	28	1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
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April

S	M	T	W	T	F	S
26	27	28	29	30	31	1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22

DEGREE PROGRAMS

- Bachelor of Religious Education
- Bachelor of Theology
- Master of Religious Education
- Master of Religious Counseling
- Master of Divinity
- Doctor of Religious Education
- Doctor of Theology
- Doctor of Religious Counseling
- Doctor of Healing Ministry

ACADEMIC FREEDOM

In institutions of higher education, like Lordland University, the principle of Academic Freedom is essential to the search for truth and its exposition. Freedom in research is fundamental to the advancement of knowledge. The right to Academic Freedom in teaching is fundamental for the protection of the rights of the faculty and of the students in the educational process.

These concepts of Academic Freedom are promoted at Lordland University and are elaborated as follows:

- The teacher is entitled to full freedom in research and in publication of the results; subject to the adequate performance of the teacher's other academic duties. The faculty member may take on additional employment, including research for pecuniary return, without the approval of the university's officer or President of the university, provided it does not interfere with his/her duties at the university.
- Teachers are entitled to freedom in the classroom to discuss their subject, but should exercise this freedom in a responsible manner.
- Faculty members may exercise their rights as citizens when speaking or writing as citizens and should be free from institutional censorship or discipline, but the faculty member's special position in the community imposes special obligations. As a member of the teaching profession, and as a representative of an educational institution, the faculty member should remember that the public may judge his/her profession and his/her institution by his/her utterances. Hence, the faculty member should at all times be accurate, exercise appropriate restraint, show respect for the opinion of others, and make every effort to indicate that (s)he is not speaking for the university
- Any faculty member who believes that his/her rights have been abridged or ignored by an administrative officer or employees of Lordland University and who is unable to obtain redress which is satisfactory to the faculty member within his/her own department, shall have the right to appeal to the President of the university.



CONFLICT OF INTEREST

Each member of the university community is responsible for acting in an ethical and professional manner. This responsibility includes avoiding conflict of interest, conducting instruction in an ethical manner and protecting the rights of all individuals. All members of the university community- including members of the university's faculty, administration, student body and staff should conduct themselves with the greatest professional objectivity.

ACADEMIC INTEGRITY

Academic integrity is of central importance in the university community and involves committed allegiance to the values, the principles and the code of behavior held to be central in that community.

The core of a university's integrity is scholastic honesty. Academic dishonesty is a serious offense that can diminish the quality of scholarship, the academic environment, the academic reputation and the quality of a Lordland University degree. All forms of academic dishonesty at Lordland University are a violation of university policy and will be considered a serious offense.

Academic dishonesty includes, but is not limited to:

- For faculty: Plagiarism and Falsifying University Documents Plagiarism is a faculty member intentionally or knowingly presenting words, ideas or the work of others as one's own work. Falsifying any university document - includes falsifying signatures on university forms, documents or papers; forging another person's signature or the modification of university documents which are presented as originals. Breaches of academic integrity are handled by the program director, department chairperson, school dean or the vice president. It is the responsibility of all faculty and staff to be informed as to what constitutes academic dishonesty and to follow the policy.
- For Students: Plagiarism is intentionally or knowingly presenting words, ideas or the work of others as one's own work. Plagiarism includes copying homework, copying lab reports, copying computer programs, using a work or portion of a work written or created by another but not crediting the source, using one's own work completed in a previous class for credit in another class without permission, paraphrasing another's work without giving credit and borrowing or using ideas without giving credit. Cheating during exams includes unauthorized crib sheets, copying from another, looking at another student's exam, opening books when not authorized, obtaining advance copies of exams, using unapproved or compromising computer technology to share exam information or an exam given by or on computers and having an exam re-graded after making changes. Exam cheating includes exams given during classes, final exams and standardized tests.
- Use of unauthorized study aids: includes utilization of other's computer programs or solutions, copying a copyrighted computer program without permission, using old lab reports, having others perform one's share of lab work and using any material prohibited by the instructor. Falsifying any university document - includes falsifying signatures on university forms, such as add/drop and withdrawal forms, forging another student's signature and falsifying prerequisite requirements. It is the responsibility of all students to be informed of what constitutes academic dishonesty and to follow the policy. A student who is aware of another student's academic dishonesty is encouraged to report the instance to the instructor of the class, the test administrator, or the school dean, department chairperson, program director or other appropriate supervisor or administrator so that appropriate disciplinary action may be taken.



STUDENT RECORDS

Student records are confidential and are maintained and released in accordance with applicable law. The Family Educational Rights and Privacy Act of 1974, Public Law 93-380, as amended (commonly referred to as the Buckley Amendment), generally prohibits the release of information about students and former students without their consent to parents, spouses, military, law enforcement, prospective employers, federal investigators, or other parties. This Act also assures the student of the right of access to, challenge of, and review of educational records. Educational records are defined as- those records, files, documents and other materials which:

- contain information directly related to a student, and
- are maintained by the university or by a person acting for the university.

The university's Office of Admissions and Records is the university's records custodian and is responsible for the maintenance of student records. Persons having access to the records indicated above are those persons who have a legitimate educational need. The Office of Admissions and Records will also release information when subpoenaed.

The Buckley Amendment assures students' right to privacy and confidentiality and is instituted to protect each student. If a student believes that his/her record contains inaccurate information, this matter should be brought to the attention of the Director of Admissions and Records. If the problem cannot be informally resolved, the student should follow the official procedure (a copy of which is available in the Office of Admissions and Records) for a resolution of the problem.

Student records normally include documents filed for admission to the university, grade reports, permanent records of academic work completed, transcripts received from schools and other universities and colleges attended, test scores, counseling information, correspondence and petitions related to the student. These documents will normally include, but not be limited to, the name, address, telephone, birth date, residence classification, sex, past and current enrollment, academic and attendance status, educational benefits, ethnic background, high school graduation, university major and the identification number of a student.

Information which cannot be classified as student records is:

- Information provided by the student's parents in connection with financial aid;
- Confidential letters of recommendation on file prior to January 1, 1975;
- Information maintained by a university official or employee which remains in his/her sole possession;
- Information about the student maintained by a physician, psychiatrist, psychologist or other professional acting in his/her professional capacity for the university, and
- Information about the student maintained by the university in the normal course of business pertaining to the student's employment, if he/she is employed by the university.

STUDENT RECORD RETENTION POLICY

Record	Retention Period
Students' applications for admission	5 years
High school transcripts	5 years
GRE Test	5 years
Transcripts from prior colleges/ universities attended	Permanently
Registration forms	7 years
Add/drop forms	7 years
Lordland University transcripts	Permanently
Application for graduation	5 years
Change of grade form	5 years
Grade report forms	5 years

Students' permanent records are initially maintained in a paper filing system and later converted to PDF files for storage in an 'electronic' format. Scanned documents are maintained on CD's and on the Office of Admissions and Records' computer system.

HOLDING OF RECORDS

Student records may be placed on a hold status because of financial or other obligations to the university. While the student's records are on hold, registration may not be allowed nor will transcripts of credits be released. Records will be held until the obligation is cleared to the satisfaction of the office instituting the hold.

DRUG FREE WORKPLACE POLICY

Lordland University has a policy of maintaining a Drug-free Workplace. All employees and students are hereby notified that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in this institution's workplace. The workplace is defined as any classrooms, hallway, restroom, parking, or storage areas that are connected to the main campus at 2551 Beverly Boulevard, Los Angeles CA 90057. All students must sign a drug free policy found in the administrative office during normal office hours.



EQUAL OPPORTUNITY AND NON-DISCRIMINATION POLICY

All aspects of Lordland University's programs will be administered in compliance with Titles VI and VIII of the 1964 Civil Rights Act; the Age Discrimination Act of 1975, as amended; Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act of 1990; Title IX of the Education Amendments of 1972. No individual will be excluded from participation in, denied benefits of, subjected to discrimination under or denied employment in the administration of or in connection with Lordland University's programs because of race, color, age, disability, citizenship, handicap or political affiliation.

Lordland University's commitment is that participation in any program shall be open to citizens and nationals of the United States, lawfully admitted refugees and parolees and other individuals authorized by the Attorney General to work in the United States. Lordland University's commitment is that no individual will be intimidated, threatened, coerced, or discriminated against because of filing a complaint, furnishing information or assisting or participating in any manner in an investigation, compliance review, hearing or any other activity related to the administration of Lordland University's programs.



SEXUAL HARASSMENT POLICY

Sexual Harassment is a violation of Section 503 of Title VII of the Civil Rights Act of 1964. It is Lordland University's policy that all its employees/ students have a right to work in an environment free from sexual harassment in any form. Such conduct (sexual harassment) may result in disciplinary action up to and including termination. No manager or supervisor(instructor) shall threaten or insinuate, either explicitly or otherwise to an employee/student that refusal to submit to sexual advances will adversely affect employees"/students" employment, assignment, promotion, transfer, evaluation, wages, or any other term or condition of employment/enrollment.

Sexual Harassment is defined as:

- Unwelcomed physical or verbal contact;
- Sexually explicit language or gestures;
- Uninvited or unwanted sexual advances;
- An offensive overall environment, including the use of vulgar language, the presence of sexually explicit photographs or other materials, and the telling of sexual stories or jokes.

No employee/student shall threaten or insinuate, either explicitly or otherwise that refusal to submit to sexual advances will adversely affect the entrance or participation in a program. Lordland University prohibits other sexually harassing conduct in the workplace/university, whether committed by supervisors, nonsupervisory employees, subcontractors, students, or vendors. This includes: repeated sexual advances, propositions, unwanted flirtations, continual or repeated verbal abuse of a sexual nature; graphic verbal commentaries about a person's body; gestures; or the display in the workplace/ university of sexually suggestive objects or pictures. Any employee/student who believes that he/she has been a victim of sexual harassment in the workplace/university should notify his/her supervisor and follow the grievance procedures provided by this organization for the filing of sexual harassment complaints.

POLICY ON SEXUAL ASSAULT

The term sexual assault includes, but is not limited to: rape, acquaintance rape, sexual battery, forced sodomy, forced-oral copulation, rape by a foreign object, or threat of sexual assault. Students, faculty and staff who are victims of a sexual assault committed upon the grounds of the university, or upon off-campus grounds or facilities maintained by affiliated student organizations, are required by law to be advised of specified-remedial information which should include any treatment which may be available.

Rape is the most prevalent, serious-violent crime committed on college campuses. Rape, including acquaintance rape, or any other form of sexual assault, will not be tolerated by Lordland University. Where there is evidence that campus-related sexual assault has been committed, severe campus disciplinary action will be initiated. Such campus disciplinary action may include, after due process, the possibility of dismissal, suspension or disenrollment. Additionally, where the victim initiates criminal action, the perpetrator is subject to criminal penalties which may include fines and imprisonment.

CHANGE OR CANCELLATION OF A CLASS

Should enrollments drop unusually low in any one class, the university may, at its option, cancel that class and advise the remaining students to relocate to one of the other available classes. In the unforeseen cancellation of a class session, the university, at its option, may reschedule the class on a weekday or a Saturday. This will always be done giving the maximum amount of prior notice possible.

TEACHER AND STUDENT RATIO

An instructor is present for all classes and all efforts are made to keep student-to-teacher ratios low.

Let's go to the Power Life!

LORDLAND UNIVERSITY



ADMISSION TO THE UNIVERSITY



ADMISSION PROCEDURE

Lordland University strives to bring students who are committed to personal and intellectual growth. The university welcomes students who are creative, motivated, self disciplined and committed to Christian learning.

APPLICATION ACKNOWLEDGEMENT

Student applicants may expect to receive acknowledgement of their applications within three weeks of filing. Lordland University advises prospective students to supply complete and accurate information for admission and for all other university petition forms. Further, applicants must submit authentic and official transcripts of all previous academic work attempted as well as military and vocational training records, if any. Transcripts will be evaluated and credit will be given in accordance with the university's transfer credit and assessment of prior training policy. Failure to file a complete application may result in denial of admission, cancellation of academic credit, suspension, or expulsion. A transcript has to be sent directly from the school of origin and has to contain the official seal with the Custodian of Record's signature. The responsibility for assuring of an official transcript to reach our Office of Admissions and Records rests with the applicant. Unofficial transcripts will be accepted for preliminary evaluation; however, official transcripts must be on file before a degree or a certificate program is granted to qualified applicants.

APPLICATION PROCEDURE

Prospective students, applying for part-time or full-time, must file a complete application. To request an application, please contact:

Lordland University
Office of Admissions and Records

119 Belmont Ave, Los Angeles, CA 90026
TEL: (213) 250-7744 FAX: (213) 250-7745
www.lordland.us
lordlanduniversity@hotmail.com

The mandatory \$350 non-refundable application fee should be in the form of a check or a money order payable to the Lordland University. When submitting application in person, application fee can be paid by credit card or in cash.

Plan ahead to request required transcripts of records of all previous scholastic work from each school or college attended. The transcripts required at Lordland University are:

- High school transcript and/or diploma
- An official transcript from each college or university attended
- A letter of recommendation from your formal instructor

Additional application requirements for international students:

- Photocopies of
- Your current passport, I-94, and Visa
 - Drivers License issued in the United States or picture ID
 - I-20 issued from your previous institution
 - Financial Statement





GENERAL ADMISSION

Applicants seeking admission to Lordland University are evaluated on the basis of academic ability sufficient to complete the selected educational program. To be considered an acceptance, applicant must be at least 18 years of age when applying, and his/her status has to be a legal residence of the United States.

Bachelor's Degree Programs

Students will qualify for undergraduate admission if they:

- Have graduated from high school, have earned a Certificate of General Education Development (GED), or have passed the California High School Proficiency Examination
- Have completed for admission in college or college-preparatory subjects with grades of "C" or better

Master's Degree Programs

Students will qualify for graduate admission if they:

- Have completed a four-year college course of study
- Have the baccalaureate earned from the college or university previously attended
- Have attained a grade point average of at least 2.5 in an acceptable earned baccalaureate degree

Doctoral's Degree Programs

Minimum requirements for admission to the doctoral degree program are:

- An earned baccalaureate degree and master's degree from a institution of higher education
- Good academic standing at the last institution of higher education attended
- A grade point average minimum of 3.0 in upper division and graduate study

INTERNATIONAL ADMISSION

SPECIFIC ADMISSION REQUIREMENTS

Non-immigrant international students may apply with Lordland University for the issuance of a Form I-20 as certificate of eligibility for admission by the Student Exchange and Visitor Program (SEVP) to enable a student to apply for an F-1 Visa at their local U.S. Consulate or Embassy and enter the U.S. In addition to completing the general admission requirements, international students must submit the following:

- Proof of financial ability in the form Bank or Financial Statements showing liquid funds or an Affidavit of Support to cover tuition and living expenses in the United States for one-year academic term.
- Copy of diploma (provide a certified translation for non-English diploma).
- English language proficiency screening. Refer to the section on English Proficiency Requirements.
- Copy of valid passport
- Copy of most recent U.S. Visa and latest I-94
- For change of Visa Status applicants approved in the U.S., an I-797 F-1 Approval Form from the USCIS.
- Payment of the corresponding I-20 processing fee.

ENGLISH PROFICIENCY REQUIREMENTS

Lordland University does not provide any English language services, such as the ESL programs. The students whose native language is not English but wish to enroll in the classes conducted in English may be screened during the application process through an interview for basic understanding of English and written English abilities.

THE SCREENING PROCESS

The Director of Administration will screen during the application process the students whose native language is not English but wish to enroll in the classes conducted in English in order to check the basic understanding and written ability of English. As needed, the Director of Administration may refer these students to the International Affairs staff for further screening through an interview.

International students may request an exemption from the language screening requirements if they:

- Are a native English speaker, or
- Have earned an associate's, bachelor's, master's, or doctorate degree from a regionally accredited U.S. institution, or from a country where English is the official/primary medium of instruction.

EVALUATION OF DIPLOMA AND TRANSCRIPTS

All applicants who have completed degree outside of the United States are required to submit a general/basic credential evaluation report. In order to evaluate, an applicant must submit the original diploma(s) and transcript(s) along with certified English translation, if the original documents are not in English. Failure to complete this requirement will affect your acceptance and the student may not be allowed to continue their study in the school.

SEVIS TRANSFER

International students currently on F-1 Visa with a valid Form I-20 issued by another school can apply to transfer and enroll in Lordland University by completing the general admission requirements, and upon obtaining an acceptance letter, request a transfer/ release of their Form I-20 from their previous school.

GUIDELINES FOR INTERNATIONAL STUDENTS

The Student Exchange Visitors Program (SEVP) of the USCIS places responsibility on the international student to understand and comply with program regulations. This section summarizes the responsibilities for F-1 students. Failure to comply with these responsibilities may jeopardize their F-1 status.

REGISTER FOR AND COMPLETE A FULL COURSE OF STUDY

F-1 students are required to register and enroll in a full course of study each quarter. The following are the Lordland's minimum unit requirements per quarter for F-1 students to maintain full-time registration for each level of study:

Under certain circumstances, F-1 students may be authorized to enroll for less than a full course of study and still meet program regulations for maintaining status. The student should meet one of the criteria, consult with and obtain approval from the Academic Dean and/ or provide medical documentation.

LEAVE OF ABSENCE

Students must notify the Registrar's Office if they do not intend to register in a given quarter. Students can apply for a Leave of Absence (non-medical) after attending three consecutive quarters. If you are completing your program, you may not take your final quarter as vacation. Any student who does not register for the next quarter after the expiration of a Leave of Absence must apply for readmission and is subject to all current academic and administrative policies and procedures, including any new degree requirements in effect at the time of readmission.

COMPLETE PROGRAM BEFORE I-20 EXPIRES

An F-1 student has permission to study in the United States up to the expected completion date as indicated on the Form I-20.

I-20 PROGRAM EXTENSION

To request for an extension, the student must demonstrate that additional time is needed because of compelling academic reasons or a documented medical illness. An F-1 student who requires additional time to complete a program should consult with the administrative office to apply for an extension one month before their Form I-20 expires. Students are allowed a maximum of one-year extension of their I-20.

GRADUATION

Graduate Candidates, students who have 1-2 quarters to study before graduating, should submit the Application for Graduation to register for the Commencement Ceremony.

International students have a 60-day grace period after graduation to either:

- Leave the United States
- Change to another Visa status
- Or being a new program

All graduates are considered Lordland Alumni.



SPECIAL ADMISSION

AUDIT ADMISSION

Students who attend classes for personal enrichment and not for academic credit may be granted auditor's status. Auditors attend classes with no obligations to participate actively in the class work. Auditors will receive a grade from Lordland University for every courses completed. Auditors may change the course grade from 'audit' to 'credit' once they are accepted into a degree program. A minimum cumulative GPA of 3.0 is required for auditor's courses.

PROVISIONAL ADMISSION

In certain exceptions, degree program applicants who are unable to furnish a copy of all the required admissions documents may be provisionally accepted with the approval of the dean. This includes degree program applicants on academic probation or suspension at another university as well. Provisionally accepted students will be placed on probationary status and must receive a minimum cumulative GPA of 2.50 for the courses completed during the first quarter of acceptance or will be dismissed from the university. Students who meet the minimum GPA of 2.50 during the probationary periods are placed in regular standing in the following quarter.

SPECIAL STANDING ADMISSION

Students who wish to officially enroll in selective courses, but do not wish to receive a degree may be granted a status of special standing. Students who enroll as special standing must meet the regular admissions requirements.



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ACADEMIC REGULATIONS



GRADE CHANGE

Only the instructor is authorized to issue grade changes. A student who wishes to request a grade change may take the following steps:

- Contact the instructor. Of there was a mistake in reporting the grade, the instructor will institute a grade change through the Office of Admissions and Records.
- If the request for a grade change is denied by the instructor, the student may request for a review of the grade from the dean, the chair of the department, or the program director.
- Any request for grade change should be made no later than the end of the following quarter.

TRANSCRIPTS

Transcripts will be sent upon the student's written request. Please allow 10 business days to receive an official transcript. Should you have an official transcript ready for your prospect institution, plan ahead for on-time arrival of the transcript.

Abbreviations

I	Incomplete	0.00
P	Passing	0.00
CE	Challenge Exam	0.00
GR	Grade	
GP	Grade Points	
GPA	Grade Points Average	
UT	Units	
UT ATT	Units Attended	
UT EARN	Units Earned	
SP	Satisfactory Progress	
AU	Audit	
CR	Credit	
NC	No Credit	
TC	Transfer Credit	
RD	Report Delayed	
W	Withdrawal	



INCOMPLETE GRADE

Student receives incomplete grade 'I', if a student fails to complete assignments and exams during the course term and obtains an extended due date from the instructor. Incomplete grade is given for compelling reasons such as medical or deemed appropriate by the instructor. All course requirements must be completed no later than the end of the next quarter. 'I' will automatically turn into 'F' if no record of completed requirement shows.

REPEATING COURSES

A student who receives a grade of 'C' or lower may repeat the course to increase the grade point average. When a course is repeated, higher grade will only remain in the student's record. A course may be repeated only once.

ADD AND DROP POLICY

Any course can be added with five business days of the first class session. After the fifth business day, courses can no longer be added. Courses can be dropped up to four weeks after commencing of classes. After four weeks, further changes cannot be made to the schedule. Students may add or drop courses after the Add/Drop course deadlines by securing an approval from the instructor in charge or from the Academic Dean with filing the add/drop form available at the Registrar's Office. It is student's responsibility to officially drop or withdraw classes which should not be in the student's program.

Dropping a course will not be permitted during the last three weeks of classes except under the following conditions:

- Serious illness or accident resulting in considerable loss of class time
- Serious financial difficulty or other personal problems of grave nature which require withdrawal from an overwhelming academic load
- Verified emotional disturbances requiring professional attention
- Other pertinent reasons and mitigating circumstances that were clearly beyond the control of the student, such as a natural disaster or major misfortune in the family

AUDITORS

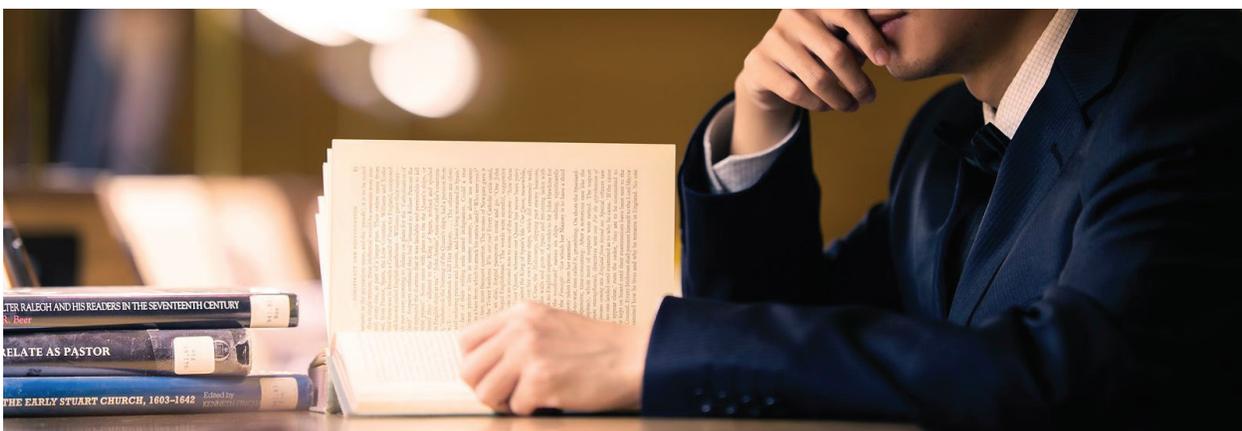
An auditor must qualify as a regular standing student to audit courses in a degree program, and he/she has to meet any course prerequisite requirements. Auditor is allowed to audit only when the instructor approves for the course. An abbreviated admission process is necessary to receive this status, and \$40 audit fee per unit is required.

AUDIT TO CREDIT

Once an audit student is accepted to a degree program, changes can be made from audit to credit prior to the beginning of the third week of a given quarter in which the student is taking the course. Students who wish to change from audit to credit status must submit an 'Audit to Credit' form, available in the Admissions Office.

CREDIT FOR PRIOR EXPERIENTIAL LEARNING

Lordland University may award credits for prior experiential learning under some circumstances.



MAKE-UP EXAM POLICY

Make-up assignments for a course should be only made by the instructor in charge and only at the discretion of the instructor. Make-up and re-test final exams may be given as follows:

- The Dean of the School should make the final decision to grant or deny of the make-up/re-test request
- If a student misses the final examination, the student must contact the instructor in advance and must secure his/her endorsement on the Make-up Examination Request form, available at the Administration's Office.
- If a re-test is desired, secure the instructor's endorsement of the Re-test Request form indicating that the student has made a good effort to pass the course, and could reasonably be expected to pass the exam. The re-test is given at the discretion of the instructor of the course.
- The make-up examination or re-test must be completed before the first day of the next quarter begins.
- A grade 'I' will be given to the course until the result of the make-up or re-test are submitted in the grading database.

CREDIT/NO CREDIT GRADING POLICY

A student in good standing may elect to be graded on a Credit/No Credit basis in certain courses. A grade of Credit(CR) is awarded for courses equivalent to grades of 3.0 or higher. No credit(NC) is given for courses less than 3.0. The units earned will be counted in satisfaction of program requirements, but will be disregarded in determining a student's GPA. These courses are designated in the quarterly schedule of classes.

CONDITIONS AND LIMITATIONS ON STUDENTS ELECTION OF CREDIT/NO CREDIT EVALUATIONS

- Student who wishes to be graded on a Credit or No Credit basis must submit a petition to the Administration Office by the deadline date listed in the appropriate class schedule. No exceptions to the deadlines will be made.
- An evaluation on a CR/NC basis may not be changed later to a letter grade, nor may the reverse occur. No exceptions to this policy will be made.
- Certain courses, at the discretion of the instructor and/or the school, may not be taken on a CR/NC basis.
- No more than 16 units of a student's coursework for an associate degree may be taken on a CR/NC basis.
- Bachelor's degree objective students may take 30 units of coursework on a CR/NC basis, and the limit for the Master's degree is 20 units. Courses in Doctoral program may not be taken on a CR/NC basis except for specifically designated courses, e.g., doctoral research and doctoral dissertation.
- The maximum number of units that may be taken CR/NC in certificate program is determined by the department chairman or the program director.

PREREQUISITES AND CO-REQUISITES

A prerequisite is a completed course, or other measure of academic preparations. A student is required to meet to demonstrate current readiness for enrollment in a particular course or a program. Lordland University requires students to complete prerequisite courses with a grade of 'C' or higher, prior to register in the course requiring the prerequisite.

A co-requisite is a condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course. It is the student's responsibility to determine whether the student has met a prerequisite requirement.

SCHEDULING AND CANCELLATION OF CLASSES

Lordland University operates on quarter system. Our university's academic year is divided into four 11-week quarters, which include 10 weeks of instruction and 1 week of final examinations. We publish a schedule of classes prior to the beginning of each quarter. Schedule is given to students upon registration.

Lordland University reserves the rights to cancel classes if student enrollment is insufficient or for other compelling and justifiable reasons. Students receive refunds for cancelled classes in accordance with the university's refund policy and the California Education Code.

CLASS AVAILABILITY

The availability of each on site course listed in the catalog is contingent upon the requisite number of students registering for each course.



LEARNING MANAGEMENT SYSTEM

Lordland University provides online learning management platforms to the students as necessary upon approval in order to complement its on-campus instruction. Course materials, references and videos are delivered using the Moodle Learning Management System (LMS).

To access, go to www.lordlandonline.us and enter your assigned username and password. It is the student's responsibility to request the registrar's office his/ her username and password. To recover lost password, click on "Forgotten your username or password?" link and enter your email address and link to reset your password will be sent to your email account associated with your Moodle account.

REAPPLICATION AFTER FAILURE TO ENROLL

Applicants who fail to register for the quarter for which they have been accepted will have their admission eligibility put on a hold status. Any transcripts on file at that time will be held for two years; these transcripts may be used for admission within two years of holding period. If the student undertakes additional coursework at other institution during this interval, an official transcripts of any coursework taken must be forwarded to Lordland University's Office of Admissions and Records. Transferable credits will have to meet Lordland University's program policy of transferability of unites.

ENROLLMENT CANCELLATION

Students have rights to cancel their enrollment for a course of instruction, including any equipment such as textbooks, materials, supplies, and any other goods related to the instruction offered, within five business days from the first day of class. When cancelling enrollment, student has to submit Enrollment Agreement Cancellation form along with the written notice of cancellation. Cancellation shall occur when a student submits a written notice of cancellation to the registrar's office. This can be done by mail, hand delivery, or telegram. The written cancellation notice does not need any particular form, however, it has to provide reasonable statement of cancelling the enrollment.

Enrollment Agreement Cancellation form should be provided to students at the time of enrolling. The form may also be obtained at the Administration Office during office hours. Students are responsible for returning any class materials such as textbooks, if it was provided from the institution, within 30 days of his/her cancellation. If the student fails to return any equipment in a good condition within 30 days, the university may deduct its documented cost for the equipment from any refund that may be due to the student. Once the student pays for the equipment,

it is the student's to keep without further obligation. If an enrollment is cancelled, the institution will refund any amount you paid, if no deduction is made for equipment, within 30 days of your cancellation.

WITHDRAWAL

Students may withdraw from a course before the third week of the quarter without penalty. After the third week, a course may be dropped only for accepted reasons in which case, the student will receive a grade of 'W'. Students who do not officially withdraw from the course will automatically receive a 'F' grade. Regardless of the circumstances of withdrawal or the date of notification to the institution, the official withdrawal date is the last date a student attended classes. Both refunds and final grade determinations are based upon last date of class attendance.

ATTENDANCE REQUIREMENTS

Instructors are obligated at the beginning of each quarter to announce to the students the policy regarding excessive absences. When unexcused absences exceed the number of hours that the class meets in a week, or when the instructor judges a student's absences to be excessive as to make it impossible for completing the course successfully, the instructor must drop the student from the class. Each student is expected to attend the class for which he/she is registered, to arrive on time, and to stay during the class period.

We recognize that absences may occur as a result of circumstances beyond a student's control.

- Students with more than four unexcused absences in a regularly scheduled class are required to complete make-up assignments in order to be eligible to take the final examination
- Students with more than six unexcused absences are considered unofficially withdrawn from the course and will automatically be given 'F'
- Excusable absences are as follows:
 - Childbirth
 - Documented illness
 - Death in the immediate family
 - Emergency situations reported to the Dean
 - Injury
 - Jury Duty
 - Military Duty



TARDINESS

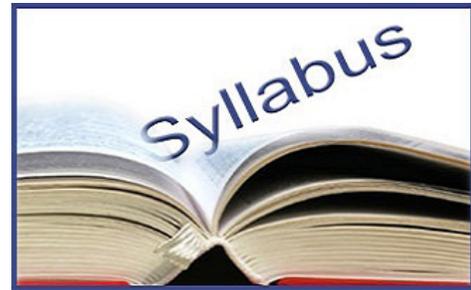
Lordland University encourages students to be on time for all classes and activities. Being Students arriving late more than 30 minutes of a class will be considered absent unless acceptable reasons are given. Three tardies shall be considered as one unexcused absence.

COURSE INFORMATION/ SYLLABUS

During the first week of classes, the instructor will distribute printed syllabus.

This course syllabus contains:

- Instructor's grading policy
- Required texts and other materials
- A general outline of subject
- Availability of instructor's office meeting
- Prerequisites or co-requisites for the course
- Course objectives, requirements, and goals
- Attendance requirements
- Policy on due dates and make-up assignments
- Schedule of examinations



STANDARDS OF ACADEMIC PROGRESS

Probation and disqualification policies are based on the philosophy that the university has an obligation to assist students who, due to unsatisfactory academic performance, may experience difficulty in realizing their potential.

PROBATION - ACADEMIC PROBATION

Undergraduate students whose GPA falls below 2.0, and Graduate students whose GPA falls below 3.0 for courses at Lordland University shall be placed on an academic probation.

- A student on a probation is required to meet with the academic advisor to review his/her academic progress
- A student on probation may be assigned a restricted program of studies
- Any bachelor or associate degree student who is on an academic probation receiving a GPA of 2.0 or higher, but whose cumulative grade GPA is less than 2.0 (3.0 for graduate students) shall remain on an academic probation

REMOVAL FROM PROBATION

Any student placed on an academic probation shall be removed when the cumulative GPA exceeds 2.0 for undergraduates and 3.0 for graduates.

ACADEMIC DISQUALIFICATION

Any bachelor degree student currently on an academic probation whose GPA for a course undertaken in the quarter is less than 2.0 (3.0 for graduates) shall be disqualified academically, and may not attend the university during the succeeding quarter.

REPORT DELAYED NON-EVALUATIVE SYMBOL

The Report Delayed may be assigned when there is a delay in reporting the grade of a student due to circumstances beyond the control of the instructor. It is a temporary notation to be replaced by a permanent symbol as soon as possible. Report Delayed(RD) shall not be used in calculating GPA.

WAIVER OR SUBSTITUTION OF A COURSE

A student may request permission to waive or substitute a course required for graduation process. Petitions for waiver must be approved by the academic dean, the chairman of the department, or academic program director. Petition forms are available at the Office of Admissions and Records.

REINSTATEMENT

Any student who believes he/she has been unjustifiably disqualified may file a petition for a reconsideration. Petition forms are available at the Office of Admissions and Records.

FINAL EXAMINATION

Final examinations are required and will be given at the scheduled times. A student may arrange a make-up final when the instructor allows for such an exception. If an examination is scheduled at a time when it is in a violation of a student's religious creed, a make-up examination is allowed without penalty.

LEAVE OF ABSENCE

Leave of Absence may be granted to a student with an acceptable reason. The official request for Leave of Absence form may be obtained from the Registrar's Office. It is granted only in extreme cases and must be approved by the Dean of Academic Affairs. The Dean will prescribe the duration of the Leave of Absence and specific conditions for resumption of study.



EXTENDED LEAVE OF ABSENCE (PLANNED EDUCATIONAL LEAVE)

When a student finds it necessary to interrupt progress towards a degree for an educational reason, that is acceptable to the appropriate university authorities, the student may be granted an Extended Leave of Absence. Only students in good standing are eligible for an Extended Leave of Absence.

A student granted an Extended Leave of Absence has a commitment from the university to be reinstated in good standing. Reasons for requesting a leave must be stated clearly and completed. A petition for an Extended Leave of Absences are not limited to the following:

- Professional or academic opportunities: travel, study abroad, employment related to the student's major, research projects, or participation in the field of study
- Medical reasons: pregnancy, major surgery, or other health-related circumstances
- Financial reasons: necessity to work for a specific period in order to resume study with adequate resources

Approval will depend upon the significance of the leave in surcharging the student's educational objective. It is the student's responsibility to demonstrate a significant relationship between the Extended Leave of Absence and the progress towards his/her educational objective.

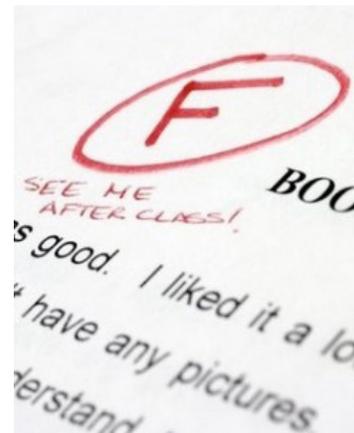
Leaves may be granted for a maximum of two years or eight consecutive quarters. A request for an Extended Leave of Absence must be filed prior to the period of absence. Retroactive leave requests will not be approved.

Failure to return from an Extended Leave of Absence will be considered as a withdrawal from the university. Under such circumstances, re-enrollment will require a new application for readmission from a returning applicant.

RETROACTIVE WITHDRAWAL

A student who discontinues attending and participating in all courses without a formal notice/petition to the university will receive grade 'F' in all courses officially enrolled for the particular quarter. A student may file a petition to have these grades retroactively changed to the administrative grade 'W', when he/she can demonstrate and document that there were serious and compelling reasons for the unofficial withdrawal from the university during the quarter in question.

A student who wishes to apply for retroactive withdrawal must do so within one calendar year of the last day of the quarter in which the student unofficially withdrew from the university. A student does not have to be enrolled at the university at the time of submitting the application for retroactive. Petitions are available from the Office of Admissions and Records.



STANDARDS FOR STUDENT ACHIEVEMENT

For the purpose of determining Standards for Student Achievement for course registration eligibility and maintaining financial aid from the university, students must maintain a minimum cumulative GPA of 2.0. If a student's GPA falls below 2.0, the student will not be allowed to graduate until he/she meets the minimum standards of student achievement. Student may file petition for repeating such courses to raise cumulative GPA.

Students are required to make quantitative progress towards a degree by achieving a minimum completion of credits if enrolled as a full-time student. Students taking less than a full scheduled-course will be adjusted accordingly. Under special mitigating circumstances, Dean of Academic Affairs may control students who do not meet the above standards. These students may be considered to make satisfactory progress for the purpose of determining eligibility of a course registration and financial aid programs.

DROP-OUT POLICY

Students who have not registered for four or more consecutive quarters are considered drop-out students. Drop-out students are automatically dismissed from the university. Students who wish to be reinstated will be required to attain the approval from the Dean of Academic Affairs and must submit an application for Readmission. A re-entering student must meet any new graduation requirements and regulations effected at the time of readmission.

Drop-out students who are reinstated will be placed on probationary status and must receive a grade of 3.0 or higher from the course completed during the first quarter of reinstatement, or will be permanently dismissed from the university.

TIME LIMIT

Students must complete all requirements from the enrolled program within the specified time limits. If a student fails to complete the program within the time limit, he/she shall be permanently dismissed from the university. Bachelor's students are expected to complete the program in 4 years. Master's students are expected to complete the program in 2 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 6 years for bachelor's, and 3 years for master's. An extension may be granted for special circumstances.

CHANGE OF MAJOR

Students have the opportunity to change their major upon the request. In such cases, students should consult with advisors for assistance in making a decision. Transferring from one major to another does not change the student's scholastic standing, nor constitute a break in continuous enrollment. Students who change major are subjected to fulfill the requirements in effect at the time of changing major.

CURRICULUM DEVIATION

Although the university has specified a program of courses for each major, under certain conditions a student may be permitted to deviate from the established curriculum. Information regarding a request to deviate from the curriculum may be obtained from student's academic advisor.

ELECTION OF REGULATION

Students remaining in continuous attendance may elect to meet the degree requirements in effect either (1) at the time they take their first course as a Regular Status student in a degree program, or (2) at the time they graduate. Substitutions for discontinued courses may be authorized or required by the program offering the degree.

FULL-TIME EQUIVALENT AND FULL-TIME STUDENT

Enrollment in Lordland University is measured in Full-time equivalent student. A full-time enrollment is equivalent to 12 units of a course credit for Undergraduate students, and 8 units of a course credit for Graduate students.

NAME CHANGE

Any changes of students' name should be immediately reported to the Office of Admissions and Records. Students reporting name changes during a quarter are advised to notify their instructors in order to maintain proper recognition and identification.

RECORD-KEEPING: CUSTODIAN OF RECORDS

A person who is in charge of the maintenance of public security should also be in charge of documents related to school office, professors, faculties, and students.

He or she should accomplish the following official duties:

- Operation inspections and instructions concerning documentation securities
- Inspect and control of possession of confidential documents
- Control of persons who enter and exit the school office
- A person in charge of documents and its security should confirm the condition of the preservation. He/ she should take complementary measures such as fumigation to prevent the documents from deteriorations, fires, and damages by blight and insects. Documents should be in an original condition.

TRANSCRIPT REQUESTS

Due to requirements of the Family Education Rights and Privacy Act of 1974, any transcript requests must be submitted in writing with the student's signature and student's school ID. A transcript will issued after the student has settled all financial obligations to the university.

DEBTS OWED TO THE UNIVERSITY

Transcripts, diplomas, and registration privileges, or any combination thereof, will be withheld, if a student has a financial obligation incurred at the university. Any requests and petitions submitted to the university will be released as soon as the student satisfies the financial obligation.

If a student believes that he/she does not owe all or parts of financial obligation at the university, the student should contact the university's Office of Registrar.

WITHDRAWAL FROM THE UNIVERSITY

A student has the right to cancel the Enrollment Agreement during the first week of the term to obtain a refund of enrollment fee (application fee is non-refundable). Refund amount will be calculated based on a pro rata basis, for withdrawals after the first week of the session. A petition for withdrawal may be obtained from the Office of Admissions and Records.

It is student's responsibility to secure required signatures and clear any obligations the student has with the university before submitting the withdrawal form. Any refunds due to students will be made through the university's Business Office. In the event of a verified medical condition of a student which necessitates to complete withdrawal from the university, the student will be given an approval for a medical withdrawal.

DISMISSAL FROM CLASS AND/OR THE UNIVERSITY

Students with excessive absences, disruptive behavior, or deliberate falsification of information are subjected for a dismissal from a class or from the university, for a determined period of time by the instructor, director, or the dean.

CHANGES IN THE CATALOG

Lordland University reserves rights to revise the information in the catalog if necessary, including changes in the curriculum, personnel, procedure, policies and financial matters. The university takes no responsibility for program changes or publication errors beyond its control. The catalog is updated and revised annually, and is available in August of each year.

STATEMENT OF UNIVERSITY RIGHTS

This catalog is published to guide and assist students in making decisions leading to the academic accomplishments. The policies, procedures, rules, and regulations stated in the catalog are or information only, and it cannot constitute an irrevocable contract between the student and Lordland University.

Information in the catalog shall be constructed, operated as, or have the effect of an abridgement or limitation of any rights and privileges of the Board of Trustees or the President of Lordland University.

GRADUATION REQUIREMENTS

Students must meet the following requirements prior to graduate:

- Successfully complete all specified requirements for enrolled program within the time limit
- Complete a graduation assessment
- Timely file all necessary forms for graduation
- Submit graduation and commencement fee
- Settle all financial obligations with the university

THE DOCTORAL COMMITTEE

Students enrolled in a doctoral degree program is assigned to a Doctoral Committee. The Chair of the committee is assigned by the Doctoral Committee, and in consultation with the Dean of Academic Affairs, the committee chair can select two additional committee members to be assigned to the committee.

DISSERTATION

Doctoral course students are required to complete a dissertation. Students in this category must submit a proposal of his or her dissertation to the committee for approval. Once the proposal is approved, students are required to complete a dissertation, demonstrating the ability to perform a broad research and a scholarly analysis.

A dissertation should contain an abstract that clearly sets forth the content of the research. Bibliography, appendix, and footnotes are mandatory and must be included in a dissertation. A minimum 150 pages are required for a complete dissertation, and should not exceed 500 pages.

A completed dissertation has to be signed by the Doctoral Committee Chair. Once it is approved, two copies of the dissertation must be filed with the Dean before the given deadline. Student should be asked to sign a copyright agreement when filing the dissertation.



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STUDENT SUPPORT SERVICE



ORIENTATION

New students are oriented to the Lordland University and their respective program by the Academic Dean. During the orientation, program costs, length of the program, school policies, students rights, and other pertinent matters are discussed.

PERSONAL INTERVIEW

Prospective students will have an opportunity of a personal interview with the president of the university.

ACADEMIC COUNSELING

The Dean of Academic Affair and academic advisors will conduct counseling for students concerning the details of the program. Personal counseling services are available to interested students upon requests. The advising/counseling request form is available in the Office of Registrar. In case of emergency, a full-time faculty or an administrator can be contacted. Students may be referred to professional counseling services outside of the campus, when necessary.

GENERAL ADVISING

General advising is provided by the Director of Student and Alumni Services. Questions regarding on housing information, schedules for public transportation, application for personal bank account, and etc. maybe asked and supervised. Contact the Office of Registrar for scheduling advising.

TUTORIAL SERVICES

Tutors and academic advising are available for students at Lordland University. Students are permitted to receive on-campus tutoring by approved student tutors, faculty members, and/or other instructional personnel. All tutoring schedules will be coordinated by the Academic Office without any charge.

DISABILITY SERVICES

The university is committed to accommodating students with physical and learning disabilities. Accommodations and support services are managed by the Academic Dean and are tailored to meet the needs of individual students. Students wishing assistance should contact the Office of Academic Affairs or the Office of Student and Alumni Services. We recommend that incoming students with special needs contact the office in advance to arrange support services.

STUDENT GOVERNMENT

Students at Lordland University are encouraged to participate in the student government. Student government is organized to serve as a voice for the student body to the university and trustees, in purpose of cooperating with the faculty members in daily basis. In May of each year, student government election is held, to select officers who desires to serve as a student leader.

STUDENT LEADERSHIP

Elected student governors and council promotes students' interests and activities related to student life. Student council may nominate students to serve on various events organized for the school or the society during the school year.

STUDENT BODY ASSOCIATION

Students at Lordland University are organized in a student body association, for the purpose of creating the best environment for students. Officers of the university student association are elected by the student body each year, positioned as:

- President
- Vice-President
- Secretary
- Treasurer



STANDARDS OF CONDUCT, DISCIPLINARY POLICY AND EXPULSION

The university shall take disciplinary action against a student who violates the standards of personal and ethical conduct. These standards include the following:

- Academic misconduct including, but not limited to plagiarism or cheating
- Fabrication: Falsification or invention of information concerning the student's background
- Use or possession of alcoholic beverage, illegal drugs or dangerous weapon on campus
- Sexual harassment or misconduct
- Giving false statements to the university regarding application for admission
- Theft of university or personal property
- Unauthorized use of the university property
- Hazing
- Use of vulgar or abusive language to the faculty or staff; and
- Obstruction or disruption of the educational process on or off campus Among those listed, an act of academic dishonesty is one of the most serious violations of the student code of conduct. Definitions of various forms of academic dishonesty are as follows:
 - Plagiarism: Knowingly or intentionally presenting the ideas, words or work of another as one's own.
 - Cheating: Unauthorized use of study aids, examination files or receiving unauthorized assistance in any academic exercise.

The Ethical Conduct Committee of the university, composed of faculty representatives, administrators and a representative from the university Student Association, is entrusted with the task of determining the disciplinary action. These actions shall be implemented immediately upon the findings of a violation by the Ethical Conduct Committee and include, but are not limited to:

- verbal reprimand
- written reprimand
- loss of credits
- property restitution
- temporary suspension or dismissal
- permanent dismissal

STUDENT COMPLAINT PROCEDURES

Students with any dissatisfactions or displeasures may contact to the Director of Student Affairs. The director is responsible for taking an action to resolve any complaints from students. A student may lodge a complaint by communicating orally or in writing to any faculty members, administrator, admissions personnel, or counselor. A recipient of a complaint should attempt to resolve it and transmit it to the Dean of the school as soon as possible.

If a student orally delivers the complaint and if it is not resolved within a reasonable period, the student is recommended to submit a written letter to the Director of Dean of school, using the university's complaint form. Response to a written complaint will be given within 10 business days, including a summary of university's investigation and disposition of it.

HEARING COMMITTEE

Academic dishonesty or any actions a student conducts that violate the university standards and Code of Conduct will subject the student to disciplinary action, which may include dismissal from the university.

LIBRARY

The library at Lordland University is arranged with diversified publications, mainly theological, religious educational, and missiological texts and books, Our library represents collections of periodicals and journals as well relevant to the university's courses and programs. We do our best to update and expand the library's collections to meet the needs of academic programs and curricula.

Students at Lordland University have access to our online library system that can be accessed anywhere at anytime for students' conveniences.

Library Hours:

Monday - Friday	9:00am - 5:00pm
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Library Rules

- Excessive noises or disruptive behaviors against other people should not be permitted
- Consumption of food or drinking beverages are prohibited
- Library materials on exhibition sections are not to be rent
- Fixed periodicals should be returned to their own places
- Any renting and returning books should be checked in or out before 10 minutes of closing time of the library
- A person who is not complying with the rules and policies of the library may be asked to leave the library
- Making copies of any copyright documents are prohibited; making copies of non-copyright documents are charged (\$0.25 per page)

STUDENT LOUNGE

Student lounge is open for students at Lordland University for students to relax, communicate, rest, study, and have a meal or snack. The lounge is equipped with a refrigerator, microwave oven, water dispenser, and coffee pot for students' conveniences. Students wishing a quiet environment are recommended to use the library.

PARKING

An ample parking space for students, staff, and visitors is on site of the school building. Students, who need to park on daily basis, should contact the Academic Office to receive a permit to park on campus.

STUDENT HOUSING

Lordland University is a non-residential university. We do not provide on or off-campus student housing. There are local housings in the vicinity of the university, as well as numerous private housing agencies that can assist students in finding housing.

OTHER STUDENT SERVICE

The university provides personalized student services to assist students in reaching their educational goals. Students should contact advisors for assistance for personal requests and needs.

FINANCIAL INFORMATION

TUITION

Degree	Total Units	Fee per Unit	Total Fee
Bachelor	168 Units	\$200	\$33,600
Master	64 Units	\$350	\$22,400
Master of Divinity	98 Units	\$350	\$34,300
Doctoral	60 Units	\$500	\$30,000
Doctoral Dissertation	8 Units	\$250	\$2,000

GENERAL FEES

Application Fee	\$350.00 one time
Registration Fee	\$100.00 per quarter
Late Registration Fee	\$150.00 per quarter
Add / Drop Fee	\$30.00 per course
Audit Fee	\$40.00 per unit
Comprehensive Examination Fee	\$150.00
Challenge Examination Fee	\$240.00 per course
Diploma Replacement Fee	\$30.00
Undergraduate/Graduate Graduation Fee	\$300.00
Doctoral program Graduation Fee	\$550.00
Institution Equivalency Report Fee	\$275.00
Make-up Exam Fee	\$40.00 per exam
Returned Check Service Charge	\$50.00
Official Transcripts	\$20.00
Unofficial Transcripts	\$10.00
Form I-20 Fee for F1 Student	\$250.00
Other Documentation	\$20.00

* Fees are all non-refundable



SCHOLARSHIPS

Lordland University awards a limited amount of tuition scholarship on a quarter to quarter basis to deserving students with these qualifications:

- The student must be accepted for admission
- The student must submit an application for scholarship
- The student must satisfy the scholarship requirements established by the Scholarship Committee of the university
- Application should be submitted at least two weeks prior to the beginning of quarter Further details regarding scholarship programs at Lordland University can be found at the administration office.

Established Scholarships at Lordland University

- Founder's scholarship
- President's scholarship
- Alumni scholarship
- Academic scholarship
- American Association of Counseling & Psychotherapy scholarship
- Senior Citizen Tuition scholarship
- Spouse Tuition scholarship

DONATION

Lordland University is grateful for all donations towards research and studies.

We invite interested parties to contact us directly to discuss the various possibilities.



REFUND POLICY

Tuition refunds are made for withdrawal from a course when an official Schedule Adjustment Form is filed with the Registrar. Students may withdraw from a course and receive a full refund at any time prior to the beginning of the course or during the first week of a quarter. The date of withdrawal is certified as the date on filed Schedule Adjustment Form by a student with the Registrar. Failure to attend class does not constitute withdrawal. Students who fail to withdraw from a course properly will not receive a refund.

Refunds are issued according to the following schedule:

Percent of attendance time	Amount of Refund
Less than 10% of class attendance hours	90%
10-25% of class attendance hours	75%
25-60% of class attendance hours	60%
Over 60% of class attendance hours	No Refund



STUDENT LOANS

Tuition and fees payments are due by the first day of the quarter. Lordland University does not participate in federal and/or state financial aid programs, nor does the university provide loans to students to pay for the cost of an educational program. Loans obtained from outside sources are not under the purview of the university's responsibility.

ESTIMATE OF PROGRAM COST

The cost of undertaking a specific program depends primarily on the total number of quarter units of coursework a student takes to complete the program.

Let's go to the Power Life!

LORDLAND UNIVERSITY



DEGREES & PROGRAMS



Bachelor of Religious Education

Program Overview

Bachelor of Religious Education is designed as a seminary-track curriculum with an emphasis on the study of the religious education. The studies in this degree are the foundations for those seeking to enter Christian schools to teach Bible. Upon completion of the program, graduates will be well prepared to enter a theological seminary to pursue an educational program as a preparation for a career as an ordained minister. Graduates of Bachelor of Religious Education are able to serve in the Christian Community as Christian educators, missionary workers, youth ministers, Christian counselors, or Sunday school coordinators.

Total minimum required graduation units	168 units
- General Education Courses:	Minimum 40 units
- Lower Division Courses:	Minimum 48 units
- Upper Division Courses:	Minimum 36 units
- Elective Courses:	Minimum 24 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must complete a minimum of 168 quarter units or 1680 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.

1. Complete minimum 40 units of the General Education Courses.
2. Complete minimum 48 units of the Lower Division Courses.
3. Complete minimum 36 units of Upper Division Courses.
4. Complete minimum 24 units of the Elective Courses.
5. Complete minimum 168 units total, including the General Education, Lower Division, Upper Division, and Elective Courses.
6. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Bachelor of Religious Education.

Program Length

Students are usually expected to complete the program in 4 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 6 years for the Bachelor's programs. An extension may be granted for special circumstances.



General Education Courses

General Education Requirement: Minimum 40 units from the courses in designated general education categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
GEC101	English Composition I	4 units
GEC103	Humanities I	4 units
GEC105	General Psychology	4 units
GEC106	World History I	4 units
GEC108	Introduction to Philosophy	4 units
GEC109	Introduction to Sociology	4 units
GEC110	Principle Economic	4 units
GEC111	Biology	4 units
GEC112	Cultural Anthropology	4 units
GEC113	World Civilizations	4 units
GEC114	Sociology & Immigrant Communities	4 units
GEC115	Historical & Poetic Books	4 units
GEC116	Understanding Politics	4 units
GEC117	Health Care	4 units
GEC118	Church Growth	4 units
General Education Courses Available		60 units

Lower Division Courses

Lower Division Requirement: Minimum 48 units from the courses in designated lower division categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
LDC101	Introduction to the Old Testament	4 units
LDC102	Introduction to the New Testament	4 units
LDC103	Bible Study Methods	4 units
LDC104	Philosophy of Religion	4 units
LDC105	Church and Worship	4 units
LDC106	The background of the Bible	4 units
LDC107	The Life of Christ	4 units
LDC108	Introduction to Christian Music	4 units
LDC109	Introduction to Christian Ethics	4 units
LDC110	Introduction to Christian Education	4 units
LDC111	Pastoral Ministry	4 units
LDC112	Introduction to Counseling	4 units
LDC113	Foundations of Leadership	4 units
LDC114	Sermon Preparation	4 units
LDC115	Cross-cultural Spirituality	4 units
Lower Division Courses Available		60 units

Upper Division Courses

Upper Division Requirement: Minimum 36 units from the courses in designated upper division categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
BED201	Sunday School Ministry	4 units
BED202	Christian Life	4 units
BED203	Introduction to Evangelism	4 units
BED204	History of the Christian Church	4 units
BED205	Pastoral Research and Writing	4 units
BED206	Principles of Leadership	4 units
BED207	Programming for Adult Education	4 units
BED208	Seminar: Religious Education	4 units
BED209	The Doctrine of Inspiration	4 units
BED210	Camp Leadership	4 units
BED211	Life-Span Development	4 units
Upper Division Courses Available		44 units

Elective Courses

Elective Courses Requirement: Minimum 24 units from the courses in designated elective categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
OEC101	Personal Evangelism	4 units
OEC102	Planning & Leading Worship	4 units
OEC103	Communication Skills	4 units
OEC104	World Mission Strategy	4 units
OEC105	Current Issues in Missions	4 units
OEC106	Foundations of Biblical Counseling	4 units
OEC107	Counseling for Anger Management	4 units
OEC108	Crisis Management Counseling	4 units
OEC109	Inner Healing	4 units
OEC110	Healing Ministries	4 units
Elective Courses Available		40 units

Course Descriptions

GEC101 English Composition I 4 units

The course is an intensive study of the fundamentals of English grammar, usage, diction, sentence structure, vocabulary building, punctuation, and paragraph development. The eight parts of speech and common grammatical mistakes will be studied in depth.

GEC103 Humanities I 4 units

This course is the study of human culture. The concepts taught in humanities courses include; art, history, cultural values, social movements, and philosophy.

GEC105 General Psychology 4 units

This course provides an overview of the scientific study of human behavior. Studies include history, biopsychology, motivation, cognition, abnormal behavior, personality theory, and other relevant topics.

GEC106 World History I 4 units

This is the study of the origins and development of major civilizations from early beginning through the renaissance period. Cultural, and societal, considerations will be explored.

GEC108 Introduction to Philosophy 4 units

This course is a survey and critical analysis of the various systems of philosophy, philosophical ideas, and major philosophers and their theories in the light of both logic and Scripture. The coverage is from pre-Christian to modern times.

GEC109 Introduction to Sociology

4 units

This is an introduction to sociology analysis, studying social interaction, social processes, society, culture, social structures, and other conceptual fundamentals to sociological understanding.

GEC110 Principle Economic

4 units

An introduction to the basic tools of economic analysis. The course will deal with consumers, firms, markets, and income distribution in the field of Churches.

GEC111 Biology

4 units

The course is designed to provide students with the conceptual framework, factual knowledge, and analytical skills necessary to deal critically with the rapid changes in science of biology. The goal of the course is to provide a learning environment that enables students to develop a solid understanding of the principal concepts in biology.

GEC112 Cultural Anthropology

4 units

This course covers the basic areas of anthropology including biological evolution, the prehistoric evolution of early civilizations, language, culture and social life, and the analyses of the nature and variability of human institutions. However, the components that deal with cultural anthropology are heavily emphasized.

GEC113 World Civilizations

4 units

By the exploring the streams of civilization throughout time, the student will have a better understanding of how the world came to be the way it is today. It will also help the students to understand better the events that are happening today and the decisions being made that will change the future.

GEC114 Sociology & Immigrant Communities

4 units

This course is to give an analysis of economic, political and cultural changes in immigrant groups in America. Emphasis on social processes leading to hunger, poverty, political conflicts, population growth, and environmental problems in Asia, Africa and Latin America will be reflected during the course period.

GEC115 Historical & Poetic Books

4 units

This course will help students equip and prepare the Christian to fulfill the Great Commission as the student gains a better sense of God's plan through the ages. These historical and poetic books portray real human experience, and grapple with profound problems, and express big realities, and as the student puts forth the effort apply biblical to the student's life, each student will become more like Christ.

GEC116 Understanding Politics

4 units

This is an introduction to the fundamental themes and enduring problems of political life, and it emphasizes the relationship of politics to the church, society, economics and morality.

GEC117 Health Care

4 units

This course deals with general knowledge of medical science including the basic understanding of physiology, the proper use of medicine, and the basic skills of emergency measure with some practical training.

GEC118 Church Growth

4 units

The principles and methods of church growth and the effectiveness of church ministry are examined and discussed in terms of both qualitative and quantitative concepts of church growth.

LDC101 Introduction to the Old Testament

4 units

Study of the organization and content of the books in Old Testament, with focuses on special attentions given to the canon and problems of authorship, dating and authenticity.

LDC102 Introduction to the New Testament

4 units

Study of manuscript evidence, canon, authorship, dating, organization and messages of the books in the New Testament.

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LDC103	Bible Study Methods	4 units
The course provides different methods of Bible study, allowing students to get more involved in reading and studying Bible.		
LDC104	Philosophy of Religion	4 units
Study of the arguments for and against the rationality of religious beliefs and a religious worldview. It also has interest in the analysis of religious language and the clarification of the relation between religious and other sorts of explanations.		
LDC105	Church and Worship	4 units
An introduction to the principles and practices of Christian worship. The course deals with biblical and church-historical perspectives on and practices of worship.		
LDC106	The Background of the Bible	4 units
Significant events and people of the inter testament period; life and customs of various ethnic and religious group in the first century A.D.		
LDC107	The Life of Christ	4 units
A study on the earthly life of Jesus Christ, using a harmony of the Gospels.		
LDC108	Introduction to Christian Music	4 units
A survey to develop a practical, biblical philosophy of church music; methodology and principles of the staff or pastor.		
LDC109	Introduction to Christian Ethics	4 units
Structure and content of Christian ethics; goal, motive, and norms of the Christian life; analysis of technical issues of authority, life, sexuality, property and truthfulness.		
LDC110	Introduction to Christian Education	4 units
Brief history and importance of Christian education in the local Church; organization of the Church's educational program, planning and development; leadership recruitment and training; staff relationship.		
LDC111	Pastoral Ministry	4 units
Pastoral theology and general pastoral care; biblical and professional standards of ministerial conduct.		
LDC112	Introduction to Counseling	4 units
This course is an introduction to basic counseling theories and skills. Major topics include in this course are: theological integration of psychology and counseling; an introduction to common counseling models, basic listening skills; issues in clinical practices; assessment and intervention; and special topics in counseling.		
LDC113	Foundations of Leadership	4 units
This course provides an overview of leadership theories using power, position and servant hood as integrating themes to examine a variety of leadership perspectives. Leadership theories will be critiqued in the light of biblical values and perspectives using these themes as an integrating framework, and students will examine roles of leaders and followers interacting in a given the situation and shaped by the culture, uses of different influences means, and formation of values for leadership.		
LDC114	Sermon Preparation	4 units
This course will assist students to hone in their preaching skills. Students will interact with the professor and various established preachers on issues such as the practice and ethics of persuasion, various preaching styles and methods of delivery, and planning a preaching calendar.		
LDC115	Cross-cultural Spirituality	4 units
This course explores the biblical foundation of discipleship and spirituality. The purpose of this course is to provide the students with biblical foundation of spiritual discipline and contemporary approaches to discipleship training.		

BED201 Sunday School Ministry

4 units

This course provides students to nurture the spiritual lives of children who are at the very beginning of their Christian journey.

BED202 Christian Life

4 units

The purpose of this course is to assist the student in growth toward a deeper relationship with the Lord, with other believers, and maturing interaction with the world in which we live.

BED203 Introduction to Evangelism

4 units

The purpose of this course is explore the ministry of evangelism through a local church and its ministries. In addition to a summary of various approaches to evangelism in local churches, the biblical, theological and historical aspects of evangelism will be highlighted as well in order to provide a holistic view.

BED204 History of the Christian Church

4 units

The course will provide an examination of the church as an institution and as a people. Dates and names establish the background for historical understanding of the institution of the church; ideas will also be discussed from an explicitly evangelical perspective.

BED205 Pastoral Research and Writing

4 units

A survey of pastoral care, ministerial leadership and theology in the context of parish ministry. This course explores the pastoral office by focusing on who ministers are and what they do.

BED206 Principles of Leadership

4 units

A study of leadership and administration in Christian ministries.

BED207 Programming for Adult Education

4 units

This course will focus on preparation of individuals to work with the unique problems and learning styles of adult learners.

BED208 Seminar: Religious Education

4 units

An examination of selected issues of themes in religious education to be chose by the instructor. Topics will have a comparative focus.

BED209 The Doctrine of Inspiration

4 units

An exegetical, historical, and dogmatic survey of the Christian doctrine of Inspiration, including such topics as revelation, scripture, authority, inerrancy, and self-attestation.

BED210 Camp Leadership

4 units

This course will provide introduction to leadership concepts, behavior, and team dynamics. The course will provide in-depth study of a particular topic in the study of leadership behavior.

BED211 Life-Span Development

4 units

This study focuses on the developmental stages associated with various age groups. The core concepts common to many life-span development courses are; personality development, experiment design and analysis, psychology in adulthood, psychology of perception, and cultural influences on psychological development.

OEC101 Personal Evangelism

4 units

The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping others to share their faith.

OEC102 Planning & Leading Worship

4 units

The course emphasizes the centrality of the inspired scriptures in the worship life of the church. On the basis of a biblical theology of preaching, the role of the pastor as a Minister of the Word will be examined, and initial training given in the art of preparing and delivering sermons.

OEC103 Communication Skills 4 units
This course is designed to explore the field of ideas relating to human modes of communication skills and personal relationship in the shaping of church environment in depth.

OEC104 World Mission Strategy 4 units
The Biblical basis and the contemporary practice and strategy of Christian missions worldwide, with special attention to recent theorizing on cross-cultural communication and church development.

OEC105 Current Issues in Missions 4 units
The course emphasizes current issues in missions that church holds nowadays. On the basis of a biblical theology of preaching, the role of the pastor as a Minister of the Word will be examined, and initial training given in the art of preparing and delivering sermons.

OEC106 Foundations of Biblical Counseling 4 units
Biblical principles that will help identify and suggest solutions for problems encountered in ministry; counseling techniques.

OEC107 Counseling for Anger Management 4 units
This course contains methods of studying behavior; modifiability of attitude, conflict, anger and emotion, and this course will explore the studies of how they are related and how they should be treated and managed for the better outcome in both physically and psychologically.

OEC108 Crisis Management Counseling 4 units
This course will include an overview of the helping relationship in crises using communication skills in times of crises. An additional emphasis will be placed on biblical teaching method in traumatic situations with diverse populations.

OEC109 Inner Healing 4 units
This study will allow students to explore the role of the pastor as spiritual leader embracing key adaptive issues for personal, congregational, and communal transformation for inner healing for each individuals.

OEC110 Healing Ministries 4 units
Summary of the biblical world and life view in healing; the Word of God, Revelation, ad inspiration; 'knowing' and 'thinking' and responses to God's Word in healing; the radical difference between Christian and non-Christian thinking in order to provide effective healing through ministries.

Bachelor of Theology

Program Overview

Bachelor of Theology is designed as a seminary-track curriculum with an emphasis on the study of the religious education. The studies in this degree are the foundations for those seeking to enter Christian schools to teach Bible. Upon completion of the program, graduates will be well prepared to enter a theological seminary to pursue an educational program as a preparation for a career as an ordained minister. Graduates of Bachelor of Theology are able to serve in the Christian Community as Christian educators, missionary workers, youth ministers, Christian counselors, or Sunday school coordinators.

Total minimum required graduation units	168 units
- General Education Courses:	Minimum 40 units
- Lower Division Courses:	Minimum 48 units
- Upper Division Courses:	Minimum 36 units
- Elective Courses:	Minimum 24 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must complete a minimum of 168 quarter units or 1680 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.

1. Complete minimum 40 units of the General Education Courses.
2. Complete minimum 48 units of the Lower Division Courses.
3. Complete minimum 36 units of Upper Division Courses.
4. Complete minimum 24 units of the Elective Courses.
5. Complete minimum 168 units total, including the General Education, Lower Division, Upper Division, and Elective Courses.
6. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Bachelor of Theology.

Program Length

Students are usually expected to complete the program in 4 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 6 years for the Bachelor's programs. An extension may be granted for special circumstances.

General Education Courses

General Education Requirement: Minimum 40 units from the courses in designated general education categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
GEC101	English Composition I	4 units
GEC103	Humanities I	4 units
GEC105	General Psychology	4 units
GEC106	World History I	4 units
GEC108	Introduction to Philosophy	4 units
GEC109	Introduction to Sociology	4 units
GEC110	Principle Economic	4 units
GEC111	Biology	4 units
GEC112	Cultural Anthropology	4 units
GEC113	World Civilizations	4 units
GEC114	Sociology & Intercultural Communities	4 units
GEC115	Historical & Poetic Books	4 units
GEC116	Understanding Politics	4 units
GEC117	Health Care	4 units
GEC118	Church Growth	4 units
General Education Courses Available		60 units

Lower Division Courses

Lower Division Requirement: Minimum 48 units from the courses in designated lower division categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
LDC101	Introduction to the Old Testament	4 units
LDC102	Introduction to the New Testament	4 units
LDC103	Bible Study Methods	4 units
LDC104	Philosophy of Religion	4 units
LDC105	Church and Worship	4 units
LDC106	The background of the Bible	4 units
LDC107	The Life of Christ	4 units
LDC108	Introduction to Christian Music	4 units
LDC109	Introduction to Christian Ethnics	4 units
LDC110	Introduction to Christian Education	4 units
LDC111	Pastoral Ministry	4 units
LDC112	Introduction to Counseling	4 units
LDC113	Foundations of Leadership	4 units
LDC114	Sermon Preparation	4 units
LDC115	Cross-cultural Spirituality	4 units
Lower Division Courses Available		60 units

Upper Division Courses

Upper Division Requirement: Minimum 36 units from the courses in designated upper division categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
BTH201	History of the Christian Church	4 units
BTH202	Interpretation of the Bible	4 units
BTH203	Discipleship Theology	4 units
BTH204	Introduction to World Missions	4 units
BTH205	Apologetics	4 units
BTH206	Foundation of Preaching	4 units
BTH207	Bible Exposition	4 units
BTH208	Principles of Ministry Leadership	4 units
BTH209	Introduction to Evangelism	4 units
BTH210	Pauline Literature	4 units
BTH211	Seminar: Theological Studies	4 units
Upper Division Courses Available		44 units

Elective Courses

Elective Courses Requirement: Minimum 24 units from the courses in designated elective categories. The following list is representative of the courses that are offered.

Course#	Course	Title units
OEC101	Personal Evangelism	4 units
OEC102	Planning & Leading Worship	4 units
OEC103	Communication Skills	4 units
OEC104	World Mission Strategy	4 units
OEC105	Current Issues in Missions	4 units
OEC106	Foundations of Biblical Counseling	4 units
OEC107	Counseling for Anger Management	4 units
OEC108	Crisis Management Counseling	4 units
OEC109	Inner Healing	4 units
OEC110	Healing Ministries	4 units
Elective Courses Available		40 units

Course Descriptions

GEC101 English Composition I

4 units

The course is an intensive study of the fundamentals of English grammar, usage, diction, sentence structure, vocabulary building, punctuation, and paragraph development. The eight parts of speech and common grammatical mistakes will be studied in depth.

GEC103 Humanities I

4 units

This course is the study of human culture. The concepts taught in humanities courses include; art, history, cultural values, social movements, and philosophy.

GEC105 General Psychology

4 units

This course provides an overview of the scientific study of human behavior. Studies include history, biopsychology, motivation, cognition, abnormal behavior, personality theory, and other relevant topics.

GEC106 World History I

4 units

This is the study of the origins and development of major civilizations from early beginning through the renaissance period. Cultural, and societal, considerations will be explored.

GEC108 Introduction to Philosophy

4 units

This course is a survey and critical analysis of the various systems of philosophy, philosophical ideas, and major philosophers and their theories in the light of both logic and Scripture. The coverage is from pre-Christian to modern times.

GEC109 Introduction to Sociology

4 units

This is an introduction to sociology analysis, studying social interaction, social processes, society, culture, social structures, and other conceptual fundamentals to sociological understanding.

GEC110 Principle Economic

4 units

An introduction to the basic tools of economic analysis. The course will deal with consumers, firms, markets, and income distribution in the field of Churches.

GEC111 Biology

4 units

The course is designed to provide students with the conceptual framework, factual knowledge, and analytical skills necessary to deal critically with the rapid changes in science of biology. The goal of the course is to provide a learning environment that enables students to develop a solid understanding of the principal concepts in biology.

GEC112 Cultural Anthropology

4 units

This course covers the basic areas of anthropology including biological evolution, the prehistoric evolution of early civilizations, language, culture and social life, and the analyses of the nature and variability of human institutions. However, the components that deal with cultural anthropology are heavily emphasized.

GEC113 World Civilizations

4 units

By the exploring the streams of civilization throughout time, the student will have a better understanding of how the world came to be the way it is today. It will also help the students to understand better the events that are happening today and the decisions being made that will change the future.

GEC114 Sociology & Immigrant Communities

4 units

This course is to give an analysis of economic, political and cultural changes in immigrant groups in America. Emphasis on social processes leading to hunger, poverty, political conflicts, population growth, and environmental problems in Asia, Africa and Latin America will be reflected during the course period.

GEC115 Historical & Poetic Books

4 units

This course will help students equip and prepare the Christian to fulfill the Great Commission as the student gains a better sense of God's plan through the ages. These historical and poetic books portray real human experience, and grapple with profound problems, and express big realities, and as the student puts forth the effort apply biblical to the student's life, each student will become more like Christ.

LORDLAND UNIVERSITY

GEC116	Understanding Politics	4 units
This is an introduction to the fundamental themes and enduring problems of political life, and it emphasizes the relationship of politics to the church, society, economics and morality.		
GEC117	Health Care	4 units
This course deals with general knowledge of medical science including the basic understanding of physiology, the proper use of medicine, and the basic skills of emergency measure with some practical training.		
GEC118	Church Growth	4 units
The principles and methods of church growth and the effectiveness of church ministry are examined and discussed in terms of both qualitative and quantitative concepts of church growth.		
LDC101	Introduction to the Old Testament	4 units
Study of the organization and content of the books in Old Testament, with focuses on special attentions given to the canon and problems of authorship, dating and authenticity.		
LDC102	Introduction to the New Testament	4 units
Study of manuscript evidence, canon, authorship, dating, organization and messages of the books in the New Testament		
LDC103	Bible Study Methods	4 units
The course provides different methods of Bible study, allowing students to get more involved in reading and studying Bible.		
LDC104	Philosophy of Religion	4 units
Study of the arguments for and against the rationality of religious beliefs and a religious worldview. It also has interest in the analysis of religious language and the clarification of the relation between religious and other sorts of explanations.		
LDC105	Church and Worship	4 units
An introduction to the principles and practices of Christian worship. The course deals with biblical and church-historical perspectives on and practices of worship.		
LDC106	The Background of the Bible	4 units
Significant events and people of the inter testament period; life and customs of various ethnic and religious group in the first century A.D.		
LDC107	The Life of Christ	4 units
A study on the earthly life of Jesus Christ, using a harmony of the Gospels.		
LDC108	Introduction to Christian Music	4 units
A survey to develop a practical, biblical philosophy of church music; methodology and principles of the staff or pastor.		
LDC109	Introduction to Christian Ethics	4 units
Structure and content of Christian ethics; goal, motive, and norms of the Christian life; analysis of technical issues of authority, life, sexuality, property and truthfulness.		
LDC110	Introduction to Christian Education	4 units
Brief history and importance of Christian education in the local Church; organization of the Church's educational program, planning and development; leadership recruitment and training; staff relationship.		
LDC111	Pastoral Ministry	4 units
Pastoral theology and general pastoral care; biblical and professional standards of ministerial conduct.		
LDC112	Introduction to Counseling	4 units
This course is an introduction to basic counseling theories and skills. Major topics include in this course are: theological integration of psychology and counseling; an introduction to common counseling models, basic listening skills; issues in clinical practices; assessment and intervention; and special topics in counseling.		

LDC113	Foundations of Leadership	4 units
This course provides an overview of leadership theories using power, position and servant hood as integrating themes to examine a variety of leadership perspectives. Leadership theories will be critiqued in the light of biblical values and perspectives using these themes as an integrating framework, and students will examine roles of leaders and followers interacting in a given the situation and shaped by the culture, uses of different influences means, and formation of values for leadership.		
LDC114	Sermon Preparation	4 units
This course will assist students to hone in their preaching skills. Students will interact with the professor and various established preachers on issues such as the practice and ethics of persuasion, various preaching styles and methods of delivery, and planning a preaching calendar.		
LDC115	Cross-cultural Spirituality	4 units
This course explores the biblical foundation of discipleship and spirituality. The purpose of this course is to provide the students with biblical foundation of spiritual discipline and contemporary approaches to discipleship training.		
BTH201	History of the Christian Church	4 units
A study of the historical development of Christian Church from 150 C.E. to the 21st Century. The course will trace the significant influences in history on the theological and ecclesiastical changes and maturation of the Christian Church.		
BTH202	Interpretation of the Bible	4 units
This course will help students to understand both people and the Bible more thoroughly and is designed to strengthen the ability to rivet Scriptural truth to real-life ministry situations.		
BTH203	Discipleship Theology	4 units
Study in the nature, method and uses of Christian apologetics; a biblical response to some attacks on Christian faith.		
BTH204	Introduction to World Missions	4 units
Study in the nature of Man and his culture with special emphasis on the principles, history and methodology of worldwide missions.		
BTH205	Apologetics	4 units
The course will seek to formulate the rational basis for believing in Christian theism, with responses to objections and critiques of competing worldviews.		
BTH206	Foundation of Preaching	4 units
A study of the techniques and fundamentals of sermon construction and persuasive delivery of expository sermons.		
BTH207	Bible Exposition	4 units
Students will pay particular attention to specific passages in specific books chosen by the faculty, to discover the author's purpose and to model how to study passage in depth.		
BTH208	Principles of Ministry Leadership	4 units
Investigation and introduction of leadership theory and practices that lead to the development of a biblicentric philosophy of leadership. Study of application of concepts in the Church and Para church agencies.		
BTH209	Introduction to Evangelism	4 units
The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping other to share their faith.		
BTH210	Pauline Literature	4 units
This course will focus on the dynamic interplay between Paul's life and his theology. The study will contain a brief investigation into the social and cultural forces that shaped Paul. It will also explore in much more detail the career of Paul the Christian Apostle, his life, and his letters.		
BTH211	Seminar: Theological Studies	4 units
This course will encourage interdisciplinary interaction over theological issues, reading, and presentations by students and faculty.		

- OEC101 Personal Evangelism 4 units**
The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping others to share their faith.
- OEC102 Planning & Leading Worship 4 units**
The course emphasizes the centrality of the inspired scriptures in the worship life of the church. On the basis of a biblical theology of preaching, the role of the pastor as a Minister of the Word will be examined, and initial training given in the art of preparing and delivering sermons.
- OEC103 Communication Skills 4 units**
This course is designed to explore the field of ideas relating to human modes of communication skills and personal relationship in the shaping of church environment in depth.
- OEC104 World Mission Strategy 4 units**
The Biblical basis and the contemporary practice and strategy of Christian missions worldwide, with special attention to recent theorizing on cross-cultural communication and church development.
- OEC105 Current Issues in Missions 4 units**
The course emphasizes current issues in missions that church holds nowadays. On the basis of a biblical theology of preaching, the role of the pastor as a Minister of the Word will be examined, and initial training given in the art of preparing and delivering sermons.
- OEC106 Foundations of Biblical Counseling 4 units**
Biblical principles that will help identify and suggest solutions for problems encountered in ministry; counseling techniques.
- OEC107 Counseling for Anger Management 4 units**
This course contains methods of studying behavior; modifiability of attitude, conflict, anger and emotion, and this course will explore the studies of how they are related and how they should be treated and managed for the better outcome in both physically and psychologically.
- OEC108 Crisis Management Counseling 4 units**
This course will include an overview of the helping relationship in crises using communication skills in times of crises. An additional emphasis will be placed on biblical teaching method in traumatic situations with diverse populations.
- OEC109 Inner Healing 4 units**
This study will allow students to explore the role of the pastor as spiritual leader embracing key adaptive issues for personal, congregational, and communal transformation for inner healing for each individuals.
- OEC110 Healing Ministries 4 units**
Summary of the biblical world and life view in healing; the Word of God, Revelation, ad inspiration; 'knowing' and 'thinking' and responses to God's Word in healing; the radical difference between Christian and non-Christian thinking in order to provide effective healing through ministries.



Master of Religious Education

Program Overview

The purpose of the Master of Religious Education is to equip and motivate students to become competent leaders in the educational ministries of churches. Studies in this program guide and encourage students to develop in educated performances of their ministry. Graduates of Master of Religious Education are able to serve the Christian community as directors or coordinators of religious education, congregations, diocesan offices, or as teachers of religion in faith-based institutions.

Total minimum required graduation units: 64 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 64 quarter units or 640 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Master of Religious Education.

Program Length

Students are usually expected to complete the program in 2 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 3 years for the Master's programs. An extension may be granted for special circumstances.

Course#	Course	Title units
MED101	Philosophy of Christian Education	4 units
MED102	Ministry to Special Children and Adults	4 units
MED103	Church Discipline	4 units
MED104	Effective Teaching	4 units
MED105	Small Group Ministries	4 units
MED106	Adult Education	4 units
MED107	Teaching Techniques	4 units
MED108	Seminar: Christian Education	4 units
MED109	Camp Leadership II	4 units
MED110	Principles of Teaching and Learning	4 units
MED111	Curriculum Development	4 units
MED112	Development of Children	4 units
MED113	Educational Leadership and Administration	4 units
MED114	Teaching of Christ	4 units
MED115	Methods of Christian Education	4 units
MED116	Ministry Practice	4 units
MED117	Spiritual Formation	4 units
MED118	Leadership & Administration	4 units
Courses Available		72 units

Course Descriptions

- MED101 Philosophy of Christian Education** **4 units**
This course contains a history of educational philosophy, both in Biblical and secular, biblical integration, philosophy of teaching methods, classroom discipline, and curriculum development.
- MED102 Ministry to Special Children and Adults** **4 units**
This curriculum will provide students to prepare to become an advance teacher. It is designed to communicate with both teens and adults to be connected with many ability levels participating in a special needs program.
- MED103 Church Discipline** **4 units**
This course will study on church growth and aspects of Christian discipleship.
- MED104 Effective Teaching** **4 units**
A study of diverse teaching strategies and the learning paradigms on which they are based. Also this course includes an analysis of special problems encountered by the professoriate.
- MED105 Small Group Ministries** **4 units**
The examination and practice of communication skills in small-group setting with emphasis on exercises that enhance those skills. It is to help the student understand the biblical and theological principles of small groups, interpersonal relationships and small group dynamics.
- MED106 Adult Education** **4 units**
This course is to advance the understanding of the basic principles behind motivating adults to learn Christianity.
- MED107 Teaching Techniques** **4 units**
In this course, students will participate in practicing skills on teaching techniques and methods, Biblically and secularly. It will provide studies in strategies for collaboration of Bible and other teaching method, differentiating instruction through technology and enhancing teaching quality in classrooms.
- MED108 Seminar: Christian Education** **4 units**
Participants in the seminar will explore Biblical mandates for an adequate response to the context, demographics of aging and the affect on congregational life, ministry to children, adults, and senior adults.
- MED109 Camp Leadership II** **4 units**
Students will have opportunities to increase their skills and abilities, deepen their knowledge and application of Scripture, and gain variety of leadership experiences. Students will be trained for future leadership service in their churches, camps, and communities.
- MED110 Principles of Teaching and Learning** **4 units**
This course will allow students to develop principles of approaches to teaching, learning, and creating classroom environments, and to engage in planning and teaching in different curricular and learning environments.
- MED111 Curriculum Development** **4 units**
This course provides a study of the factors and influences that have affected the development of the curriculum in higher education. Trends, issues, problems, and variation in Christian education programs are studied.
- MED112 Development of Children** **4 units**
This course is designed for students in emphasis placed on the analysis of historical and contemporary philosophies and models of early childhood education, exploration of the variety and scope of programs in the community, examination of career options and career preparation in the field of child development.

MED113 Educational Leadership and Administration

4 units

This course examines the context of change as it impacts society and its educations in church and school; determines leadership qualities and skills necessary for creating successful and enduring change in church and school.

MED114 Teaching of Christ

4 units

This course will review the life and teachings of Jesus by first introducing and reading the 4 Gospels (Matthew, Mark, Luke, and John), then studying through the basic story of Jesus' life, surveying his teachings and reviewing his actions.

MED 115 Methods of Christian Education

4 units

A study of the Biblical and historical backgrounds of Christian Education to the present. This course will help students develop understanding and behavior, various teaching methods and teaching aids are among the topics.

MED116 Ministry Practice

4 units

This course moves students towards general pastoral competency in conducting funerals, weddings, baptisms, ordination, and weekly worship planning and execution.

MED117 Spiritual Formation

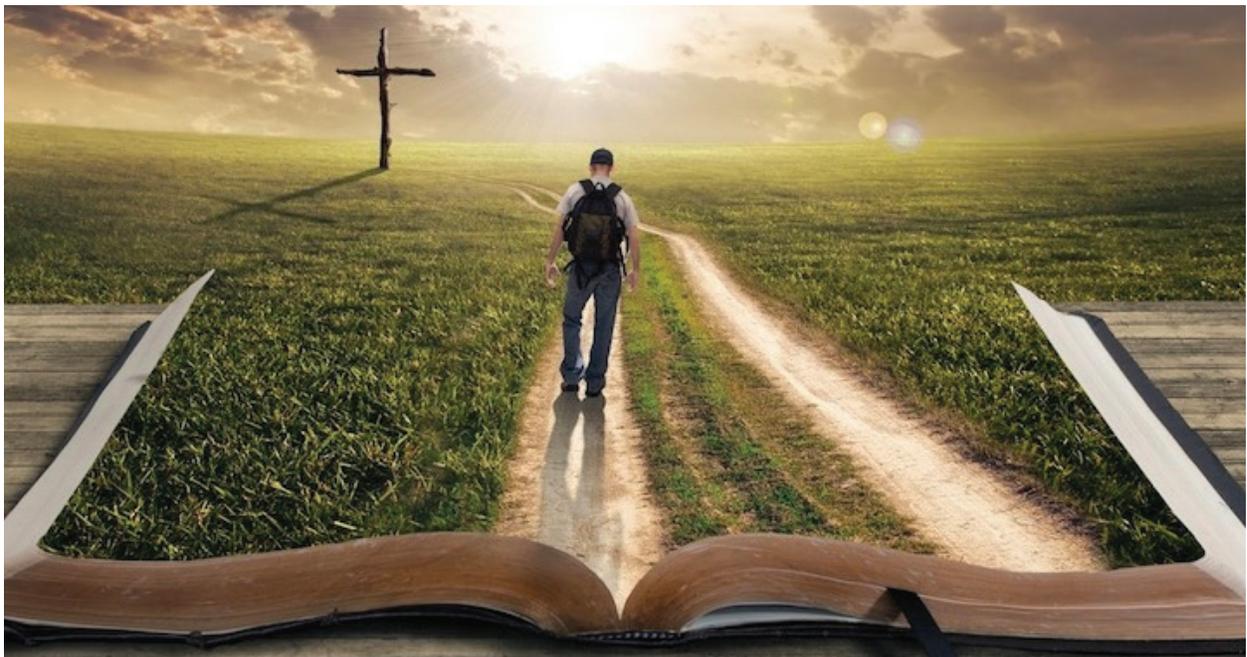
4 units

The purpose of this course is to provide the students with biblical foundation of spiritual discipline and contemporary approaches to discipleship training so that they can become spirit-filled disciples of Jesus and effective discipleship training minister. The emphasis is on the practical approaches to ongoing discipleship in a small group context of the churches today.

MED118 Leadership & Administration

4 units

This course provides an overview of leadership theories using power, position and servant hood as integrating themes to examine a variety of leadership perspectives. Leadership theories will be critiqued in the light of biblical values and perspectives using these themes as an integrating framework. Students will examine roles of leaders and followers interacting in a given the situation and shaped by the culture, uses of different influences means and formation of values for leadership.



Master of Religious Counseling

Program Overview

The purpose of the Master of Religious Counseling is to equip and motivate students to become competent leaders in the Counseling ministries of churches. Studies in this program guide and encourage students to develop in educated performances of their ministry. Master of Religious Counseling are able to serve the Christian community as Counseling directors of religious Center, congregations, diocesan offices, or as counseling teachers of religion in faith-based institutions.

Total minimum required graduation units: 64 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 64 quarter units or 640 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Master of Religious Counseling.

Program Length

Students are usually expected to complete the program in 2 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 3 years for the Master's programs. An extension may be granted for special circumstances.

Course#	Course	Title units
MCO101	Health & Clinical Psychology	4 units
MCO102	Competencies	4 units
MCO103	Professional Practice and Professional Ethics	4 units
MCO104	Diagnostic & Treatment Skills for Specific Conditions	4 units
MCO105	Relationship & Marital Therapy	4 units
MCO106	Psychoanalytic Psychotherapy	4 units
MCO107	Health Psychology	4 units
MCO108	Trauma Therapy	4 units
MCO109	Ethics & Professional Development	4 units
MCO110	Counseling Theory	4 units
MCO111	Geriatric Counseling	4 units
MCO112	Marriage & Family Therapy	4 units
MCO113	Biblical Counseling	4 units
MCO114	Biblical Crisis Counseling	4 units
MCO115	Biblical Counseling & Substance Abuse	4 units
MCO116	Child and Adolescent Counseling	4 units
MCO117	Communication Skills in Christian Counseling and Care	4 units
MCO118	Group Counseling	4 units
Courses Available		72 units

Course Descriptions

- MCO101 Health and Clinical Psychology 4 units**
This unit focuses on the practical training, counseling skills, interventions and education strategies required to practice in the field of health psychology. It begins with an overview of the theory underpinning psychological factors in health and illness. The aim is to prepare students to understand and manage the impact of physical health issues and the importance of health promotion and education in community-based counseling organizations and in public and private psychological practice.
- MCO102 Competencies 4 units**
This unit focuses on the principles and methods of psychological assessment in the counselling context. It focuses on the knowledge, competencies and skills required for assessment, treatment planning and outcomes for particular presenting issues. The unit provides practical experience in the selection of assessment methods, administration, scoring, interpretation, and profile analysis of common psychometric instruments. The tests studied and administered include intelligence, social, emotional and cognitive skills, personality, anxiety, depression, stress, educational and vocational abilities and interests and other related behaviors.
- MCO103 Professional Practice and Professional Ethics 4 units**
This unit has its focus on the knowledge, competencies and skills required to practice as a provisional and counselling psychologist within the designated professional ethical, legal and professional and ethical standards as set down by the profession.
- MCO104 Diagnostic and Treatment Skills for Specific Conditions 4 units**
The unit focuses on developing a basic understanding of the diagnostic categories, theories and current models, relevant to abnormal psychology and psychopathology in counselling practice. The initial sessions cover the history and theories of abnormality, the classification and diagnosis of disorders and methods of assessment and research. Students will learn about the diagnoses and treatments of several major types of disorders, such as anxiety, adjustment, mood, personality and obsessive compulsive disorders.
- MCO105 Relationship and Marital Therapy 4 units**
The increasing stresses in relationships place continual demands on counsellors and therapists to provide ways through and beyond the anxieties and hostilities, the conflicts and the confusion. This unit will aim to explore specialized skills in relationship therapy and the theories and practice of relationship therapy. Systemic analysis and systemic therapy will be a key ingredient of this unit.
- MCO106 Psychoanalytic Psychotherapy 4 units**
Psychoanalytic thinking and practice has undergone an enormous expansion and transformation over the past sixty years. Similarly, psychoanalytic contributions to modern thinking and culture have had an impact on contemporary practice. This unit expands on the central ideas of the major contributors to contemporary psychoanalytic thought with particular emphasis on treatment implications for different kinds of presenting issues.
- MCO107 Health Psychology 4 units**
This unit will cover some of the most important aspects of theory and practice in applied psychology. Emotion theory will provide a basis for an examination of psychosomatic processes in general. Soma to form, sleep and eating disorders will be considered in terms of their underlying mechanisms and treatment options.
- MCO108 Trauma Therapy 4 units**
This unit brings a strong focus to the theory and practice of trauma therapy. It takes an integrative approach to trauma therapy, drawing on cognitive behavioral as well as psychodynamic elements and on Contextual Modular Therapy as applied to people who have been through a highly distressing experience. Students will be introduced to a multi-faceted bio psychosocial understanding of traumatic phenomena.

MCO109 Ethics and Professional Development 4 units

The increasing stresses in relationships place continual demands on counsellors and therapists to provide ways through and beyond the anxieties and hostilities, the conflicts and the confusion. This unit will aim to explore specialised skills in relationship therapy and the theories and practice of relationship therapy.

MCO110 Counseling Theory 4 units

This course is an advanced study of the major theories in the field of counseling, as well as an exploration of the historical perspectives and philosophies upon which they are based. Theories to be addressed include Classical Psychoanalysis, Individual Psychology, Analytical theory, Person-Centered Therapy, Rational Emotive Behavior Therapy, Behavior Therapy, Cognitive Therapy, Gestalt Therapy, and Existential Therapy.

MCO111 Geriatric Counseling 4 units

This course is an introduction to the field of gerontology and the treatment modalities and approaches to counseling older adults. Current research knowledge related to gerontology and the aging process will be examined. An in-depth study of the special health needs, chronic illnesses, physiological aspects, and related services as applied to gerontology is presented. Sociological implications will also be examined, as will approaches to counseling the elderly in institutional settings. Other topics to be included are crisis situations, leisure, relocation, retirement, housing, and death and dying.

MCO112 Marriage and Family Therapy 4 units

This course will address the principals and techniques of effective therapy with couples. Various models will be explored with a focus on applicability to different client needs in a variety of settings.

MCO113 Biblical Counseling 4 units

Experiential on Biblical issues in counseling with an emphasis on helping future counselors increase their awareness of biblical diversity to help them become better counselors.

MCO114 Biblical Crisis Counseling 4 units

Crisis Counseling is to help an individual to restore some sense of control and mastery after a crisis event or disaster. It is not unusual that in a crisis or disaster event an individual's normal coping capacities are taxed. Individuals can become overwhelmed emotionally and may have difficulty with problem solving and other coping skills.

MCO115 Biblical Counseling & Substance Abuse 4 units

Substance abuse counseling may have you working with a wide array of clients or you may choose to specialize in issues affecting a particular population, such as teens. As a counselor, you'll listen to your clients describe their problems and what causes them to engage in addictive behavior.

MCO116 Child and Adolescent Counseling 4 units

This course provides an understanding of the broad range of childhood and adolescent problems and disorders. A variety of psychotherapeutic modalities is presented, offering the student an opportunity to develop knowledge of basic child and adolescent skills, assessments, and treatment strategies in terms of Christian counseling and care. The impact of developmental aspects, family dynamics, and the social environment is addressed.

MCO117 Communication Skills in Christian Counseling and Care 4 units

This course is designed to provide students with a biblical foundation, a theoretical frame work and some practical applications for discovering and developing the individual gifts as communicators. Specifically, this course is based on the study of communication theology and theory, as applied to a variety of ministerial contexts.

MCO118 Group Counseling 4 units

Review of theories and applications of small group processes in guidance and counseling. Laboratory practice is provided and issues and roles relating to the selection of participants, leadership, interaction methods, problem-solving, and evaluation are examined. Students will learn how to proficiently facilitate the group process and address multicultural issues in group settings.

Master of Divinity

Program Overview

Master of Divinity degree is a professional degree that will equip graduates with comprehensive graduate education. Upon successful completion of the program, graduates are expected to attain the following: Competent professional skills in preaching, teaching, counseling, leading worships, and administrating as an ordained minister. Skills to educate and counseling among biblical, historical, theological, and practical areas of studies essential for an ordained minister, and thorough knowledge and understanding of the Bible. Graduates of Master of Divinity will be prepared for pastorship, priesthood, or professional ministry.

Total minimum required graduation units: 98 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 98 quarter units or 980 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Master of Divinity.

Program Length

Students are usually expected to complete the program in 3 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 4 and 1/2 years for the Master of Divinity program. An extension may be granted for special circumstances.

Course#	Course	Title units
LCD101	Introduction to the Old Testament	4 units
LCD102	Introduction to the New Testament	4 units
MDV103	Pentateuch	4 units
MDV104	New Testament History	4 units
MDV105	Biblical Hermeneutics	4 units
MDV106	Theological Bibliography	4 units
MDV107	New Testament Theology	4 units
MDV108	Seminar I: New Testament	4 units
MDV109	Biblical Counseling	4 units
MDV110	Christian Education	4 units
MDV111	The Christian Mind	4 units
MDV112	History of Twentieth Century Christianity	4 units
MDV113	Korean Church History	4 units
MDV114	History of Israel	4 units
MDV115	History of the Christian Church	4 units
MDV116	History of Christian Doctrines	4 units
MDV117	Introduction to Christian Ethics	4 units
MDV118	Personal Evangelism	4 units
MDV119	Principles of Discipleship if Church Growth in the USA	4 units
MDV120	Evangelism Seminar	4 units
MDV121	Greek I	4 units
MDV122	Hebrew I	4 units
MDV123	Missions: A Biblical Theology	4 units
MDV124	Christian Apologetics	4 units
MDV125	Ministry of the Word in Worship	4 units
MDV126	Pastoral Theology	2 units
Courses Available		102 units



Course Descriptions

- LDC101 Introduction to the Old Testament 4 units**
A summary study of the organization and content of the books with special attention given to the canon and problems of authorship, dating and authenticity.
- LDC102 Introduction to the New Testament 4 units**
Study of manuscript evidence, canon, authorship, dating, organization and messages of the books.
- MDV103 Pentateuch 4 units**
A biblical and theological analysis of God's covenantal administration of his kingdom during the period covered by the Pentateuch. Study of the emergence and formation of the Old Testament Canon. Survey of the content and higher criticism of the books of the Pentateuch.
- MDV104 New Testament History 4 units**
A study tracing the history of the English Bible from the ancient manuscripts to the modern versions; comparisons and evaluation of modern versions.
- MDV105 Biblical Hermeneutics 4 units**
A presentation of the general principles necessary for a sound interpretation of scripture and the special principles governing the interpretation of such subjects as poetry prophecy, typology and parables.
- MDV106 Theological Bibliography 4 units**
An introduction to tools for use in biblical and theological study including: encyclopedias, monographs, periodicals, bibliographical texts. Course includes emphasis upon hands-on experiences with computerized bibliographical and research tools.
- MDV107 New Testament Theology 4 units**
The development of major New Testament doctrines and their bearing on the Christian life.
- MDV108 Seminar I: New Testament 4 units**
General introduction and hermeneutics: historical cultural and religious background; the language and translation of the New Testament; textual Criticism; the theological reason of the New Testament; the New Testament book as can; seminar for the principles and practice of New Testament exegesis.
- MDV109 Biblical Counseling 4 units**
Biblical principles that will help identify and suggest solutions for problems encountered in ministry; counseling techniques.
- MDV110 Christian Education 4 units**
Educational ministry of the church is presented on the basis of a biblical perspective. Practical programmatic issues of curriculum and instruction such as Sunday school, vacation Bible School, adult Bible classes, youth ministry, curriculum planning, and teacher training are also addressed.
- MDV111 The Christian Mind 4 units**
Summary of the biblical world and life view; the Word of God, Revelation, ad inspiration; 'knowing' and 'thinking' and responses to God's Word; the radical difference between Christian and non-Christian thinking; nature and methods of theology and apologetics; procedures for dealing with difficulties in the Christian faith.
- MDV112 History of Twentieth Century Christianity 4 units**
The growth and development of the Christian Church in America and the rise of the denominations in this land.

- MDV113 Korean Church History 4 units**
 A study of the growth and development of the Christian Church in Korea with special attention to current critical issues.
- MDV114 History of Israel 4 units**
 Special introduction to the historical books of the Old Testament, Exegesis of selected passages, development of biblical-theological themes, and study of the history of Israel. One hour per week devoted to Hebrew translation of relevant historical passage.
- MDV115 History of the Christian Church 4 units**
 A study of the developing Theology, ecclesiology, piety and worship of the Christian Church from the close of the apostolic age to 600 A.D.
- MDV116 History of Christian Doctrines 4 units**
 Summary of the biblical world and life view; the word of God, revelation, and inspirations; 'knowing' and 'thinking' as responses to God's word; the radical difference between Christian and non-Christian thinking; nature and methods of Theology and apologetics; procedures for dealing with difficulties in the Christian faith.
- MDV117 Introduction to Christian Ethics 4 units**
 Structure and content of Christian ethics; goal, motive, and norm of the Christian life; analysis of technical issues of authority, life, sexuality, property and truthfulness.
- MDV118 Personal Evangelism 4 units**
 The practical examination of the theology of evangelism and discipleship with an emphasis on developing the skills of personal evangelism and equipping others to share their faith.
- MDV119 Principles of Discipleship if Church Growth in the USA 4 units**
 An examination of the interpersonal relationships and character development as applied to the process of discipleship. A biblical study of church growth principles. An analysis of contemporary practices.
- MDV120 Evangelism Seminar 4 units**
 This field education reflection seminar will include the reformed theology of evangelism; an introduction to various biblically consistent methods for presenting the gospel of Jesus Christ through guided observation in the local church, presentations by resource persons with effective evangelistic ministries, and evaluative discussion; an opportunity for participation in aspects of the practice of evangelism.
- MDV121 Greek I 4 units**
 Intensive instruction in New Testament Greek with emphasis upon morphology.
- MDV122 Hebrew I 4 units**
 A study of basic grammar and vocabulary.
- MDV123 Missions: A Biblical Theology 4 units**
 The Biblical basis and the contemporary practice of Christian missions worldwide, with special attention to recent theorizing on cross-cultural communication and church development.
- MDV124 Christian Apologetics 4 units**
 The nature, method and uses of Christian apologetics; a biblical response to some attacks on Christian faith.

MDV125 Ministry of the Word in Worship

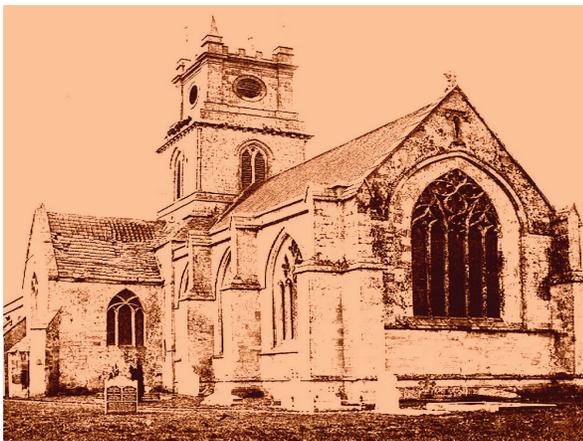
4 units

The course emphasizes the centrality of the inspired scriptures in the worship life of the church. On the basis of a biblical theology of preaching, the role of the pastor as a Minister of the Word will be examined, and initial training given in the art of preparing and delivering sermons.

MDV126 Pastoral Theology

4 units

Pastoral theology and general pastoral café: Biblical and professional standards of ministerial conduct.



Doctor of Religious Education

Program Overview

The purpose of this degree is to prepare students for top-level leadership in religious education for seminaries, publishing agencies, social service agencies, and denominational organizations. The studies in Doctor of Religious Education are designed for qualified students who are engaged in teaching related ministries. Leaders in the field of education take roles in a superintendent, principal, curriculum director, instructional supervisor, or university administrator.

Total minimum required graduation units	68 units
Coursework:	60 units
Dissertation:	8 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 60 quarter units or 600 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Complete a dissertation (8 quarter units).
3. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Doctor of Religious Education.

Program Length

Students are usually expected to complete the program in 5 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 7 and 1/2 years for the Doctoral programs. An extension may be granted for special circumstances.

Course#	Course	Title units
DED101	Administration of Religious Education	4 units
DED102	Educational Psychology	4 units
DED103	Educational Leadership in The Church	4 units
DED104	Philosophies of Religious Education	4 units
DED105	Personal and Interpersonal Development	4 units
DED106	Life Span Development in Educational Ministry	4 units
DED107	Theology of Religious Education	4 units
DED108	Methods of Teaching	4 units
DED109	Curriculum in Religious Education	4 units
DED110	Curriculum Evaluation	4 units
DED111	Educational Ministry to Children	4 units
DED112	Educational Ministry to Youth	4 units
DED113	Educational Ministry to Adults	4 units
DED114	Alternative Delivery Systems in Education	4 units
DED115	Special Studies in Christian Education	4 units
DED116	Dissertation	8 units
Courses Available		68 units

Course Descriptions

DED101 Administration of Religious Education 4 units
A study of practical principles and procedures in effective administration of a complete program of Christian education in the church.

DED102 Educational Psychology 4 units
A course that contains methods of studying behavior; modifiability of attitude, conflict, and emotion.

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DED103	Educational Leadership in The Church	4 units
This study will allow students to explore the role of the pastor as spiritual leader embracing key adaptive issues for personal, congregational, and communal transformation.		
DED104	Philosophies of Religious Education	4 units
A study of the historical development of educational thoughts and practices in the church with emphasis on the emerging educational philosophies.		
DED105	Personal and Interpersonal Development	4 units
This course is designed to explore the field of ideas relating to human modes of communication and personal relationship in the shaping of church environment.		
DED106	Life Span Development in Educational Ministry	4 units
A study of human development and its relationship to spiritual development and ministries at each stage of life .		
DED107	Theology of Religious Education	4 units
This course is a study of how to develop a theology of Christian education which can be used in implementing a program of Christian education in the local church.		
DED108	Methods of Teaching	4 units
This course is designed to offer detailed examination of methods for teaching from a dynamic biblical point of view. The purpose of the course is to study how to teach different age students, including adults, youth and children.		
DED109	Curriculum in Religious Education	4 units
This study is designed to study the principles and goals of curriculum development. Emphasis is placed on developing course outlines, and creating course units and lesson plans to fulfill the education task of the church.		
DED110	Curriculum Evaluation	4 units
This course provides an analysis of curriculum development and methods for aligning course content to goals and evaluation procedures of biblical viewpoint.		
DED111	Educational Ministry to Children	4 units
A study of the characteristics of children; an introduction to their spiritual needs and their development; the challenge of the church in meeting their total needs.		
DED112	Educational Ministry to Youth	4 units
A study of those activities related to the church, which involve youth. The course is particularly designed to aid those who are specializing in ministry to youth.		
DED113	Educational Ministry to Adults	4 units
An extended exploration of the principles and practices of education ministry to adults and families. The course will focus on the changing and the exploration of current strategies of ministry to adults and to the church as family.		
DED114	Alternative Delivery Systems in Education	4 units
In this course, studies in growth and use of alternative delivery methods and models for theological learning will be conducted, allowing students to develop different ways of practices and preaching techniques.		
DED115	Special Studies in Christian Education	4 units
This course is designed for students who desire a specific course content not covered in any of the regularly offered classes.		
DED116	Dissertation	8 units
Individual study in any topic relevant to Religious Education. The topic must be approved by the dissertation committee, and the student must follow the steps as advice by his or her advisor. A student must make a progress report and present his or her work to the dissertation committee and hold a seminar. The student must pass the oral defense of the dissertation to finalize the course.		

Doctor of Theology

Program Overview

The Doctor of Theology degree is an advanced academic degree intended to prepare students for professional careers in teaching, writing, and scholarship in academics, religious organizations, social service organizations, or foundations. Students are given with considerable latitude to design the studies to meet specific needs and interests. Students are exercised under the guidance of the doctoral committee, who establish examination and dissertation protocols that form the structure of the program. The students in Doctor of Theology program study Christian traditions with a deep respect for the beliefs and practices of the tradition.

Total minimum required graduation units	68 units
Coursework:	60 units
Dissertation:	8 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 60 quarter units or 600 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Complete a dissertation (8 quarter units).
3. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Doctor of Theology.

Program Length

Students are usually expected to complete the program in 5 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 7 and 1/2 years for the Doctoral programs. An extension may be granted for special circumstances.

Course#	Course	Title units
DTH101	Biblical Chronology	4 units
DTH102	The Pastoral Epistles	4 units
DTH103	Textual Criticism of the New Testament	4 units
DTH104	Textual Criticism of the Old Testament	4 units
DTH105	The Life of Christ	4 units
DTH106	Parables	4 units
DTH107	Revivalism	4 units
DTH108	Pauline Theology	4 units
DTH109	Pietism	4 units
DTH110	The Doctrine of Sanctification	4 units
DTH111	Theology of Missions	4 units
DTH112	Theology and Sociology of the City	4 units
DTH113	Theology and the Environment	4 units
DTH114	Theological Issues in the Contemporary Ecumenical Movement	4 units
DTH115	Church Management	4 units
DTH116	Dissertation	8 units
Courses Available		68 units

Doctor of Religious Counseling

Program Overview

The purpose of this degree program is to prepare students for service as professional counselors. In this program, we seriously integrate Christian principles and values with effective counseling techniques in order to provide the church and community with the best services possible. The program of studies leading to the Doctor of Religious Counseling is designed to educate the whole person, developing the knowledge, values, and skills necessary for effective professional service, within the framework of reasoned Christian world view. Candidates will choose their area of specialization and will do their Doctoral Project within that area.

In this project they may focus on such area of counseling as the following: Biblical Counseling, Crisis Counseling, Healing Counseling, and Marriage and family Counseling, etc

Total minimum required graduation units	68 units
Coursework:	60 units
Dissertation:	8 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 60 quarter units or 600 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Complete a dissertation (8 quarter units).
3. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Doctor of Religious Counseling.

Program Length

Students are usually expected to complete the program in 5 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 7 and 1/2 years for the Doctoral programs. An extension may be granted for special circumstances.

Course#	Course	Title units
DCO101	Pastoral Counseling	4 units
DCO102	Human Growth and Development	4 units
DCO103	Counseling Troubled Youth	4 units
DCO104	Biblical Approach to Human Relations	4 units
DCO105	Family Education and Counseling Research	4 units
DCO106	Special Topics in Family Studies	4 units
DCO107	Advanced Child Education	4 units
DCO108	Dynamics of Adolescent Education & Counseling	4 units
DCO109	Childhood Education & Counseling	4 units
DCO110	Adult and Senior Education & Counseling	4 units
DCO111	Advanced Abnormal Psychology	4 units
DCO112	Alcoholism and Substance Abuse	4 units
DCO113	Cross-cultural Education and Family Ministry	4 units
DCO114	Interpersonal and Intercultural Relationship	4 units
DCO115	Christian Counseling and Psychotherapy	4 units
DCO799	Dissertation 8 units	

Courses Available

68 units

Doctor of Healing Ministry

Program Overview

The Doctor of Healing Ministry is designed to pioneer the biblical effective way of Christian healing ministry. That is primarily composed of practical aspects of pastoral ministry characterized by a holistic approach combining preaching, praying, and healing. It will be done through research, education, and training.

Total minimum required graduation units	68 units
Coursework:	60 units
Dissertation:	8 units

Standard of Student Achievement and Graduation Requirements

To graduate, a student must

1. Complete a minimum of 60 quarter units or 600 hours of the following coursework with a cumulative GPA average of 3.00 on a 4.00 scale.
2. Complete a dissertation (8 quarter units).
3. Successfully complete the degree requirements within the allowed program length.

Successful graduates of the program will be awarded a degree in Doctor of Healing Ministry.

Program Length

Students are usually expected to complete the program in 5 years. The maximum time frame allowed for students to complete a program is 150% of the normal program length, namely 7 and 1/2 years for the Doctoral programs. An extension may be granted for special circumstances.

Course# Course Title units

DHM101	Study on Healing Missiology	4 units
DHM102	Study on Healing Theology	4 units
DHM103	Study Healing Anthropology	4 units
DHM104	Study on Healing Ethics	4 units
DHM105	Seminar on Divine Healing	4 units
DHM106	Study on Clinical Education and Pastoral Care	4 units
DHM107	Study on Inner Healing	4 units
DHM108	Study on Medical Mission History	4 units
DHM109	Study on Science and Christian Faith	4 units
DHM110	Study on Team Ministry in Healing	4 units
DHM111	Study on Healing Counseling	4 units
DHM112	Study on Christianity and Other Religions	4 units
DHM113	Seminar in Psychoneuroimmunology and Healing	4 units
DHM114	Study in Human Growth and Development	4 units
DHM115	Study in Pathogenesis	4 units
DHM799	Dissertation 8 units	

Courses Available

68 units

Course Descriptions

DTH101	Biblical Chronology	4 units
A study of the chronological questions related to such biblical area as Genesis, the Kingdom era, the Gospels, Acts and the Apostles.		
DTH102	The Pastoral Epistles	4 units
An exposition of 1 and 2 Timothy and Titus with emphasis on interpretive problems and relevance to contemporary church life.		
DTH103	Textual Criticism of the New Testament	4 units
A brief history of textual criticism; the relative value of manuscripts; major theories of textual criticism; application of critical methods to selected passages.		
DTH104	Textual Criticism of the Old Testament	4 units
The theory and practice of textual criticism with special attention the scrolls of Qumran and the Septuagint.		
DTH105	The Life of Christ	4 units
A study of Christ's earthly life using a harmony of the Gospels.		
DTH106	Parables	4 units
The principles of interpretation of Christ's parables, their use in contemporary preaching, and eschatological considerations.		
DTH107	Revivalism	4 units
Biblical principles and examples of revival' consideration of revivals throughout Christian history with emphasis upon American revivalism and evangelization.		
DTH108	Pauline Theology	4 units
A study of the major doctrines enunciated in Paul's epistles.		
DTH109	Pietism	4 units
Early expressions of pietism in Roman Catholicism; Protestant pietistic movement; impact of pietism upon; modern evangelicalism.		
DTH110	The Doctrine of Sanctification	4 units
Biblical emphasis; historical preview; implications for Christian counseling.		
DTH111	Theology of Missions	4 units
Theology of missions and evangelism from a reformed perspective; principles of personal and corporate evangelism and cross-cultural communications of the Gospel.		
DTH112	Theology and Sociology of the City	4 units
An examination of the city in biblical and theological perspective and an introduction to the sociology of urban systems, structures, and conditions that create problems and/or provide hope.		
DTH113	Theology and the Environment	4 units
Explores the relationships between Christian theology- with a special emphasis on Catholic social teaching- and concern for the environment. Criticisms of Christian theologies in accordance with new ecological insights will also be suggested.		

DTH114 Theological Issues in the Contemporary Ecumenical Movement 4 units
Implications of recent ecumenical discussion for Ecclesiology and Christology, and an analysis of ecumenical statements on sacraments, ministry, mission and community.

DTH115 Church Management 4 units
Biblical principles and practical aspects of church management; special attention to church officers and assemblies; the pastor's role; purpose and procedures of biblical church discipline.

DTH116 Dissertation 8 units
Individual study in any topic relevant to business administration. The topic must be approved by the dissertation committee and the student must follow the steps as advice by his or her advisor. A student must make a progress report and present his or her work to the dissertation committee and in a seminar. Finally, the student must pass the oral defense of the dissertation.



SEVIS I-20/ INTERNATIONAL STUDENTS

Lordland University issues a Form I-20 to qualifying international students. Students who wish to apply for a Form I-20 must have a proof of financial resources in order to enroll at Lordland University. A proof of financial resources/aids should contain the coverage for both the educational and living cost, which is approximately \$30,000 per year. Students also need to submit any documents, which are necessary for a Form I-20 to be processed. Students' enrollment will be processed once the application and supporting documents, which are listed in the next section, have been submitted to the Office of the Registrar.

International Students from other countries submit the following documents:

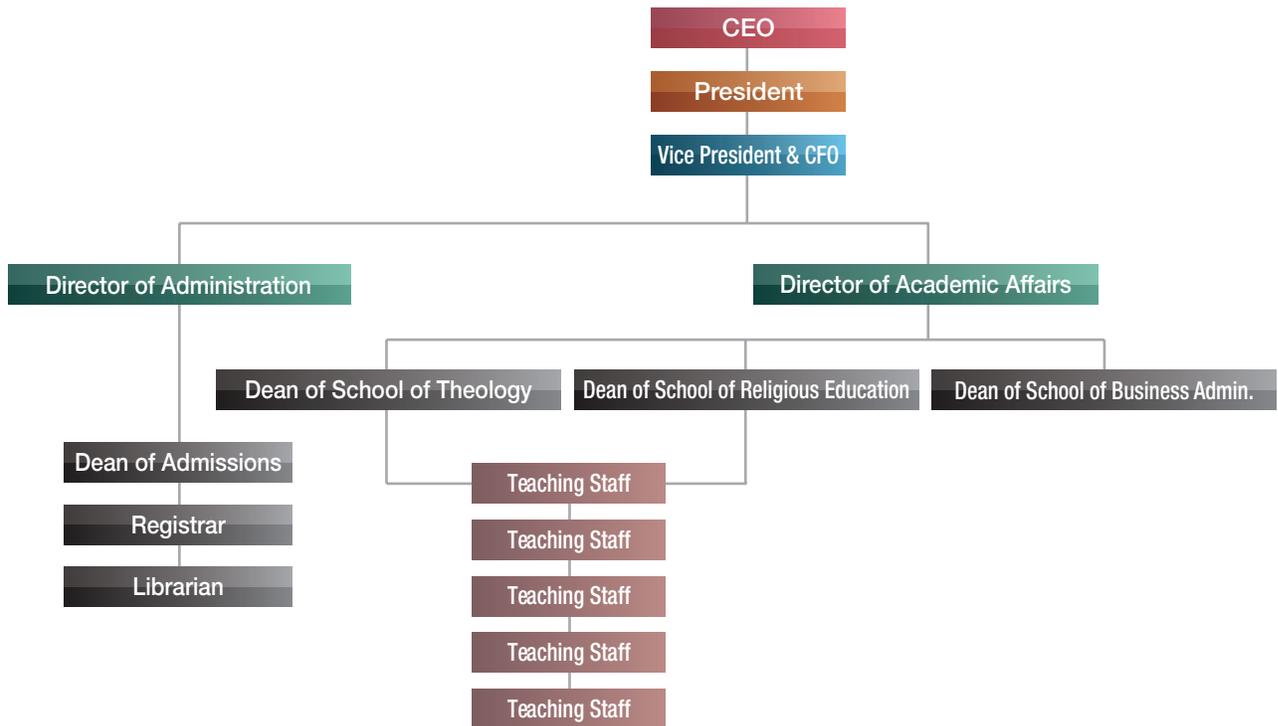
- Application for admissions
- An official transcript and/or diploma from the previously attended schools
- Recommendation Letter(from Pastor, Professor, Leaders etc)
- Personal Statement
- 2 Passport Photos
- Recent Bank Statement(Financial Support)
- Birth Certificate
- Copy of Passport
- Copy of your VISA and I-94(both front and back)
- Application Fee: \$350.00
- Form I-20 Fee for F1 Student: \$250.00





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BOARD OF DIRECTORS

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Dean of School of Business Administration:	TBD



FACULTY MEMBERS

Lordland University is interested in talented and qualified persons to pursue a career in Theology, Mission, Counseling, Religious Education, and to achieve their full potential as mentors, teachers and scholars. Faculty members employed by Lordland University must demonstrate substantial competence and have valid official credentials in their areas of teaching responsibilities. Faculty is listed below according to the specific programs. However they may teach the courses in other disciplines/ programs in the areas of their expertise.

Dr. Moses Sung Cho (Th.D., D. Min., Th.M., M.Div.)

Chong-Shin University (Th.D.), Concordia Theological Seminary (D.Min), Fuller Theological Seminary (D.Min.), Westminster Theological Seminary (D.Min, Th.M.), Reformed Episcopal Theological Seminary (M. Div.)

Dr. John Ineno (D.Min)

California University Liano (D.Min), Senior Pastor of Agape Japanese Church in Los Angeles, Licensed Pastor of the General Council of the Assemblies of God

Dr. Ji Chan Jung (D.R.Ed, M.S.O.M., B.A)

Lordland University (D.R.Ed.), California Trinity University (M.O.M.), Yonsei University (B.A.)

Dr. Ka Jin Jung (Ph.D., D.R.Ed, D.C.C., D.Min.ABD, M.Ed., P.C., M.Div, Th.B)

Yuin University (Ph.D.), Covenant University (D.C.C.), Lordland University (D.R.Ed.) Southern Baptist School (D.Min. ABD), Hannam University (P.C.), Daegu University (M.Ed.) Seoul Theological University (M.Div), Chongshin University, Anyang University (Th.B.)

Dr. Jeong Un Kim (Ph.D., D.R.Ed., M.S.O.M, M.S., B.S.)

Chungang University (Ph.D.), Lordland University (D.R.Ed.), Kyungsan University USA (MSOM), Wonkwang University (M.S.), Kyungbook National University (B.S.), Hypnosis Career College (M.H.T.)

Dr. Moon Hyo Kim (D.Y.S., D.H.M., M.S., B.S.)

Covenant University (D.H.M.), Lordland University (D.Y.S.), Hanyang University (M.S.), Yonsei University (M.S.), Hanyang University (B.S.)

Dr. Young Joon Kim (M.B.L., Ph.D., M.F.A., M.B.A., B.A.)

Northwestern University (M.B.L.), Hanyang University (Ph.D.), Dongguk University (Ph.D.), Seoul National University (M.F.A.), Yonsei University (M.B.A.), Seoul National University (B.A.)

Dr. Grace D. Lee (D.R.Ed., D.C.C., M.Div., Th.B.)

Lordland University (D.R.Ed.), America Huntington University (D.C.C.), Washington Pacific Theological Seminary (M.Div.), Lordland Medical College (M.H.T.)

Dr. Kang Il Lee (Ph.D., J.D., M.Div., B.S.)

Yuin University (Ph.D.), Abraham Lincoln University (J.D.), Covenant University (D.H.M.), Lordland University (D.R.S.), Yuin University (M.Div.), Seoul National University (B.E.)

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Dr. Abraham H. Song (Th.D., M.S.W., B.S.W.)

Lordland University (Th.D.), Georgia State University, Yonsei University (M.S.W.), Korea Christian University (B.S.W), Hypnosis Career College (M.H.T.)

Dr. Kang Myun Song (D.R.C., M.P.C., Th.B., MHT)

Lordland University (D.R.C.), Liberty University (M.P.C.), Sungkyul University (Th.B.), Lordland Medical College (MHT)

Dr. Taek Kyu Song (Ph.D., D.R.Ed., D.Min., M.Div., Th.B., M.B., B.A.)

Yuin University (Ph.D), Lordland University (D.R.Ed.), Trinity University (D.Min.), The Presbyterian General Assembly Theological Seminary (M.Div., Th.B.), Hanyang University (M.B., B.A), Lordland Medical College (M.H.T.)

Ms. Joanne J. Yoon (M.Div, M.S.MFT, M.S.M, B.S.)

Fuller Theological Seminary (M.Div), Fuller Theological Seminary (M.S.MFT), Troy State University (M.S.M), University of Maryland (B.S.)

